



AVESON SCHOOLS

A California nonprofit public benefit corporation

Governing Board Meeting Agenda

November 16 2023, 6:30 P.M.

Location: 575 W. Altadena Drive, Altadena, Ca. 91001

Instructions for Presentations to the Board by the Public

Aveson Corporation ("Aveson"), which operates Aveson School of Leaders and Aveson Global Leadership Academy, welcomes your participation at the Aveson's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of Aveson in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. During normal operations, agendas are available at the door to the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact: Aveson Charter Schools, 1919 Pinecrest Dr., Altadena, CA 91001. Telephone: 626-797-1440. During remote operations, agendas will be available in the Zoom meeting upon arrival. Agendas and Board packets are also posted at aveson.org
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." You may specify that you wish to speak on an agenda item by completing the form before the meeting is called to order. Note: Special meetings do not include Oral Communications, but members of the public may still speak to agenda items, as during regular meetings.
3. "Oral Communications" is set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to public comment, not engage in discussion or take action. The Board may give direction to staff to respond to communications or speakers may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted will not exceed fifteen (15) minutes.
4. You will be given an opportunity to speak for up to five (5) minutes on agenda items when the Board discusses that item.
5. During remote operations, please keep your microphone muted, except when called upon by the Board. The chat may not be used by the public

during online meetings. It shall only be used by the Board to post public materials..

6. When addressing the Board, speakers are requested to state their name and adhere to the time limits.
7. You may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in Board Policy. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
8. In compliance with the Americans with Disabilities Act (ADA) and upon request, Aveson may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Aveson's main office.

1. PRELIMINARY

1.1. CALL TO ORDER

Meeting was called to order by the Board Chair at:

| ROLL CALL | PRESENT | ABSENT |
|-------------------|---------|--------|
| Mari Bennett | | |
| Javier Guzman | | |
| Trinity Jolley | | |
| Jeiran Lashai | | |
| James Perreault | | |
| Elsie Rivas Gómez | | |

1.2. Core Practice

1.3. Guiding Principle: Integrity is everything

2. COMMUNICATIONS

- 2.1. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

3. CONSENT AGENDA ITEMS

- 3.1. Approval of Board Minutes: 08-24-23
- 3.2. Approval of July, August & September Bank & Credit Card Statements
- 3.3. Approval of Amazon July, August & September Statements

4. DISCUSSION ITEMS

- 4.1. Financial Report Update
- 4.2. Site Directors' Reports. (May include: curriculum & instruction; equity, diversity, & inclusion; events & community; student achievement & support; professional development)
 - 4.2.1. ASL
 - 4.2.2. AGLA
- 4.3. Executive Director's Report. (May include: C & I; equity, diversity, & inclusion; events & community; student achievement & support; professional development; human resources; facilities; operations; finance)
 - 4.3.1. ASL & AGLA Recharter
- 4.4. ACO Report

5. ACTION ITEMS

- 5.1. Approve FY22-23 Special Education Maintenance of Effort Subsequent Year Tracking AGLA
- 5.2. Approve FY22-23 Special Education Maintenance of Effort Subsequent Year Tracking ASL
- 5.3. Approve Fiscal Policy for Leases
- 5.4. Approve AGLA Governing Board Student Representatives 2023/24 Brake & Shatzmiller
- 5.5. Approve Williams Curriculum Audit
- 5.6. Approve W.O.L.F. Agreement
- 5.7. Approve Catalina Trip - CIMI/Guided Discoveries Contract

6. ADJOURNMENT

Posting Certification: I, Ian McFeat, Executive Director of Aveson Charter Schools, certify this agenda was posted at each school's front office and aveson.org on or before Monday, November 13th, 2023 at 5pm.



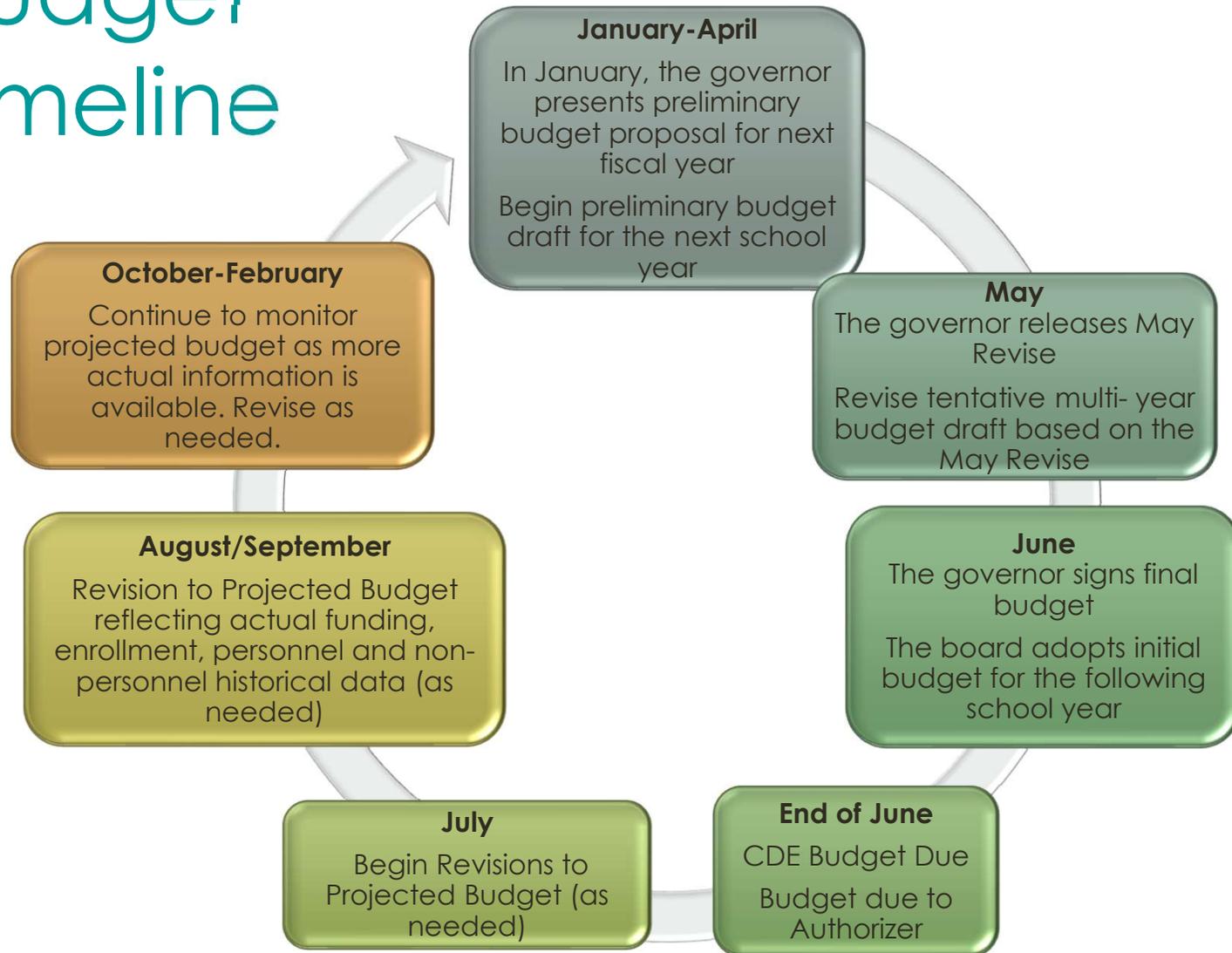
Aveson Financial Update

**Thursday,
November 16, 2023**

Presentation Agenda

- Budget Timeline
- Monthly Financials
- Cash Flow

Budget Timeline



Monthly Financials YTD Sept 2023

FY23-24 Combined Master Summary

Prelim Budget

| | FY23-24 | FY23-24 | FY23-24 |
|--|---------------------|---------------------|---------------------|
| | AGLA BUDGET | ASL BUDGET | COMBINED |
| Enrollment | 240 | 360 | 600 |
| FY ADA (93%) | 223 | 335 | 558 |
| Total 8011-8096 Local Control Funding Formula Sources | 2,681,763 | 3,769,051 | \$ 6,450,814 |
| Total 8100-8299 Federal Income | 124,860 | 163,649 | \$ 288,509 |
| Total 8300-8599 State Income | 958,421 | 1,024,339 | \$ 1,982,760 |
| Total 8600-8799 Local Income | 355,565 | 660,112 | \$ 1,015,677 |
| TOTAL INCOME | \$ 4,120,609 | \$ 5,617,151 | \$ 9,737,760 |
| Total 1000 Certificated Salaries | 1,452,836 | 2,302,310 | \$ 3,755,146 |
| Total 2000 Classified Salaries | 594,682 | 1,156,468 | \$ 1,751,150 |
| Total 3000 Employee Benefits | 350,689 | 627,197 | \$ 977,886 |
| Total 4000 Supplies | 287,920 | 433,317 | \$ 721,236 |
| Total 5000 Services and Other Operating Expenditures | 1,397,469 | 1,074,181 | \$ 2,471,650 |
| Total 6000 Capital Outlay | 34,009 | 19,484 | \$ 53,493 |
| TOTAL EXPENSE | \$ 4,117,604 | \$ 5,612,957 | \$ 9,730,561 |
| NET INCREASE (DECREASE) IN FUND BALANCE | \$ 3,005 | \$ 4,194 | \$ 7,199 |
| BEGINNING FUND BALANCE | \$ 2,406,831 | \$ 1,756,623 | \$ 4,163,454 |
| ENDING FUND BALANCE | \$ 2,409,836 | \$ 1,760,817 | \$ 4,170,653 |
| RESERVE (AS % OF EXPENSES) | 59% | 31% | 43% |

FY23-24 Budget Highlights – Combined

| | WORKING BUDGET FY23-24 | YTD Actuals | 2023-24 Projections | Budget VS Projections | (\$) Budget Remaining | (%) Budget Remaining |
|--|---------------------------------------|------------------------|--------------------------------|----------------------------------|--------------------------------------|-------------------------------------|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 6,450,814 | \$ 117,264 | \$ 6,450,814 | \$ - | \$ 6,333,550 | 98% |
| Total 8100-8299 Federal Income | \$ 288,509 | \$ 2,913 | \$ 288,509 | \$ - | \$ 285,596 | 99% |
| Total 8300-8599 State Income | \$ 1,982,760 | \$ 4,854 | \$ 1,982,760 | \$ - | \$ 1,977,906 | 100% |
| Total 8600-8799 Local Income | \$ 1,015,677 | \$ 11,272 | \$ 1,074,150 | \$ 58,473 | \$ 1,004,405 | 99% |
| TOTAL INCOME | \$ 9,737,760 | \$ 136,304 | \$ 9,796,234 | \$ 58,473 | \$ 9,601,456 | 99% |
| Total 1000 Certificated Salaries | \$ 3,755,146 | \$ 49,834 | \$ 3,755,146 | \$ - | \$ 3,705,312 | 99% |
| Total 2000 Classified Salaries | \$ 1,751,150 | \$ 53,461 | \$ 1,751,150 | \$ - | \$ 1,697,689 | 97% |
| Total 3000 Employee Benefits | \$ 977,886 | \$ 68,634 | \$ 977,886 | \$ - | \$ 909,252 | 93% |
| Total 4000 Supplies | \$ 721,236 | \$ 71,467 | \$ 771,632 | \$ 50,396 | \$ 649,770 | 90% |
| Total 5000 Services and Other Operating Expenditures | \$ 2,471,650 | \$ 322,174 | \$ 2,554,783 | \$ 83,133 | \$ 2,216,251 | 3375% |
| Total 6000 Capital Outlay | \$ 53,493 | \$ 6,109 | \$ 53,831 | \$ 338 | \$ 47,384 | 89% |
| | | 0 | | | | |
| TOTAL EXPENSE | \$ 9,730,561 | \$ 571,678 | \$ 9,864,428 | \$ 133,867 | \$ 9,225,658 | 95% |
| NET INCOME (LOSS) | \$ 7,199 | \$ (435,375) | \$ (68,194) | \$ (75,394) | \$ 375,799 | |

FY23-24 Budget Highlights: AGLA June 2023 Approved

| | WORKING BUDGET FY23-24 | YTD Actuals | 2023-24 Projections | WORKING Budget VS Projections | (\$) Budget Remaining | (%) Budget Remaining | CWM Comments |
|---|------------------------------|---------------------|------------------------|-------------------------------------|-----------------------------|----------------------------|----------------------|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 2,681,763 | \$ 43,825 | \$ 2,681,763 | \$ - | \$ 2,637,938 | 98% | |
| Total 8100-8299 Federal Income | \$ 124,860 | \$ 303 | \$ 124,860 | \$ - | \$ 124,557 | 100% | |
| Total 8300-8599 State Income | \$ 958,421 | \$ 548 | \$ 958,421 | \$ - | \$ 927,526 | 97% | |
| Total 8600-8799 Local Income | \$ 355,565 | \$ 2,325 | \$ 355,565 | \$ - | \$ 353,240 | 99% | |
| TOTAL INCOME | \$ 4,120,609 | \$ 47,001 | \$ 4,120,609 | \$ - | \$ 4,043,261 | 98% | |
| Total 1000 Certificated Salaries | \$ 1,452,836 | \$ 19,033 | \$ 1,452,836 | \$ - | \$ 1,433,802 | 99% | |
| Total 2000 Classified Salaries | \$ 594,682 | \$ 16,770 | \$ 594,682 | \$ - | \$ 577,913 | 97% | |
| Total 3000 Employee Benefits | \$ 350,689 | \$ 27,194 | \$ 350,689 | \$ - | \$ 323,495 | 92% | |
| Total 4000 Supplies | \$ 287,920 | \$ 41,669 | \$ 315,746 | \$ 27,826 | \$ 246,251 | 86% | Computers |
| Total 5000 Services and Other Operating Expenditures | \$ 1,397,469 | \$ 164,371 | \$ 1,424,000 | \$ 26,531 | \$ 1,233,097 | 88% | Property Tax, Sports |
| Total 6000 Capital Outlay | \$ 34,009 | \$ 2,947 | \$ 34,347 | \$ 338 | \$ 31,062 | 91% | |
| TOTAL EXPENSE | \$ 4,117,604 | \$ 271,984 | \$ 4,172,299 | \$ 54,695 | \$ 3,845,620 | 93% | |
| NET INCOME (LOSS) | \$ 3,005 | \$ (224,983) | \$ (51,690) | \$ (54,695) | \$ 197,641 | | |

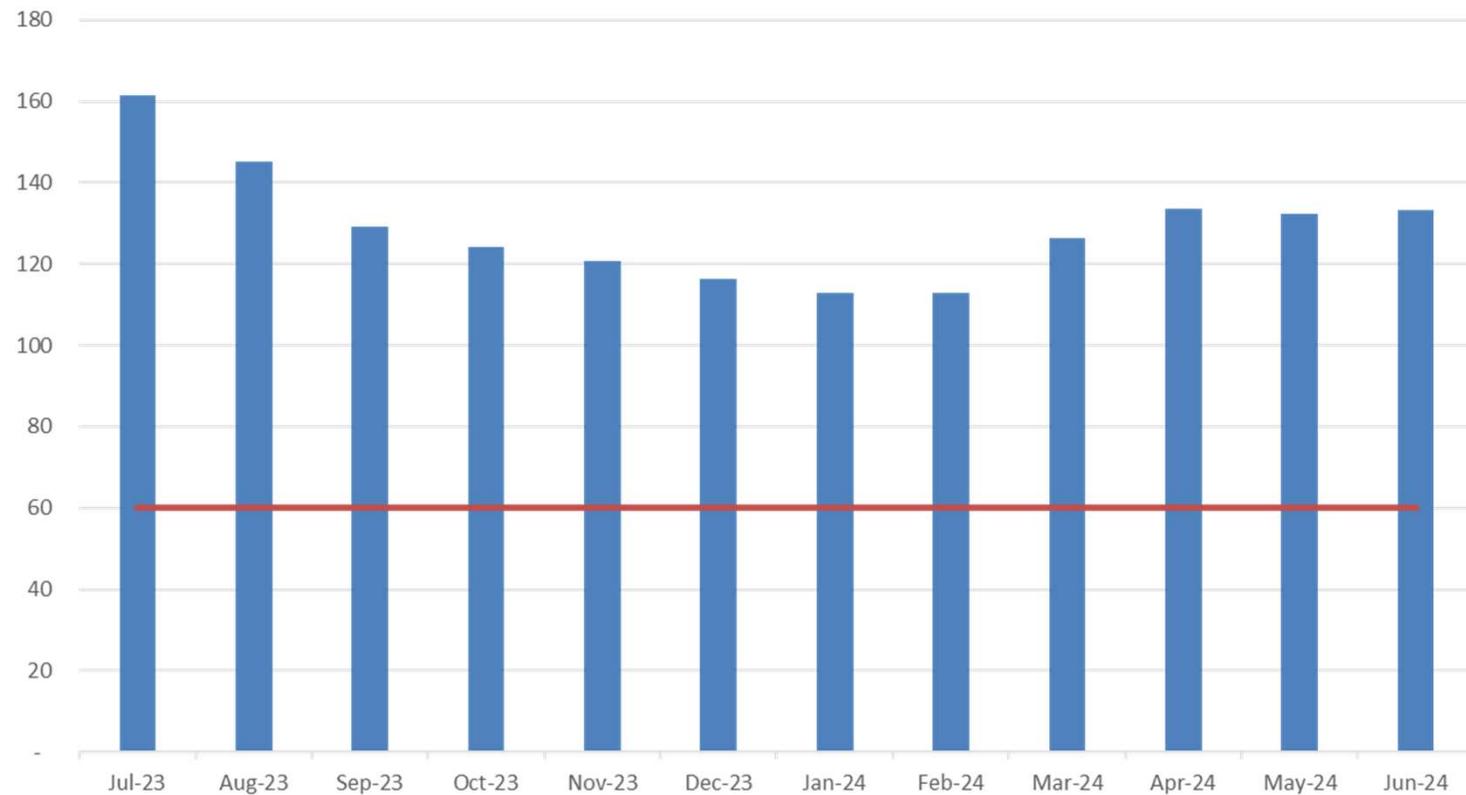
FY23-24 Budget Highlights: ASL June 2023 Approved

| | WORKING BUDGET FY23-24 | YTD Actuals | 2023-24 Projections | Working Budget VS Projections | (\$) Budget Remaining | (%) Budget Remaining | Comments |
|---|------------------------------|---------------------|------------------------|-------------------------------------|-----------------------------|----------------------------|---|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 3,769,051 | \$ 73,439 | \$ 3,769,051 | \$ - | \$ 3,695,612 | 98% | |
| Total 8100-8299 Federal Income | \$ 163,649 | \$ 2,610 | \$ 163,649 | \$ - | \$ 161,039 | 98% | |
| Total 8300-8599 State Income | \$ 1,024,339 | \$ 4,307 | \$ 1,024,339 | \$ - | \$ 1,020,033 | 100% | |
| Total 8600-8799 Local Income | \$ 660,112 | \$ 8,948 | \$ 718,585 | \$ 58,473 | \$ 651,164 | 99% | Afterschool revenue |
| | | | 0 | | | | |
| TOTAL INCOME | \$ 5,617,151 | \$ 89,303 | \$ 5,675,624 | \$ 58,473 | \$ 5,527,848 | 98% | |
| Total 1000 Certificated Salaries | \$ 2,302,310 | \$ 30,800 | \$ 2,302,310 | \$ - | \$ 2,271,510 | 99% | |
| Total 2000 Classified Salaries | \$ 1,156,468 | \$ 36,692 | \$ 1,156,468 | \$ - | \$ 1,119,776 | 97% | |
| Total 3000 Employee Benefits | \$ 627,197 | \$ 41,440 | \$ 627,197 | \$ - | \$ 585,757 | 93% | |
| Total 4000 Supplies | \$ 433,317 | \$ 29,798 | \$ 455,886 | \$ 22,570 | \$ 403,519 | 93% | Computers |
| Total 5000 Services and Other Operating Expenditures | \$ 1,074,181 | \$ 157,803 | \$ 1,130,783 | \$ 56,602 | \$ 916,379 | 85% | Increased afterschool supplies, Student Assessments, Yurt to be capitalized |
| Total 6000 Capital Outlay | \$ 19,484 | \$ 3,162 | \$ 19,484 | \$ - | \$ 16,322 | 84% | |
| TOTAL EXPENSE | \$ 5,612,957 | \$ 299,695 | \$ 5,692,129 | \$ 79,172 | \$ 5,313,262 | 95% | |
| NET INCOME (LOSS) | \$ 4,194 | \$ (210,391) | \$ (16,504) | \$ (20,698) | \$ 214,586 | | |

Cash Flow

2023-2024 Cash on Hand

Days of Cash on Hand - Recommended 60 Days



Cash Update – Cash is King

| | Gold Standard | Cash Balance as of 9/30/2023 | Projected Cash Balance as of 6/30/2024 |
|----------------------------|--------------------------|---|---|
| 3 months of payroll | \$1,621,045 | \$ 3,422,034 | \$ 3,536,219 |
| Days Cash on Hand | 60 | 129 | 133 |

Other Cash Analysis

| | | |
|--|---------------------|---------------------|
| Cash Balance | \$ 3,422,034 | \$ 3,536,219 |
| LOC Balance | - | - |
| Employee Retention Credit | 1,739,478 | 1,739,478 |
| FY21-22 Hold Harmless Declining Enrollment | 1,737,997 | 1,737,997 |
| | <u>3,477,475</u> | <u>3,477,475</u> |

Upcoming Compliance- December 2023

- First Interim Budget Revision
- First Interim Report

| WORKING BUDGET FY23-24 | PRIOR YEAR P-2 | | | | | | | P-1 | | | | P-2 | | YTD Actuals | 2023-24 Projections | Budget VS Projections | (\$) Budget Remaining | (%) Budget Remaining |
|------------------------------|------------------|------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------|----------------|------------------------|--------------------------|-----------------------------|----------------------------|
| | ACTUAL Jul-23 | ACTUAL Aug-23 | ACTUAL Sep-23 | Forecast Oct-23 | Forecast Nov-23 | Forecast Dec-23 | Forecast Jan-24 | Forecast Feb-24 | Forecast Mar-24 | Forecast Apr-24 | Forecast May-24 | Forecast Jun-24 | Accrual | | | | | |

| | PRIOR YEAR P-2 | | | | | | | P-1 | | | | P-2 | |
|---|------------------|------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------|
| | ACTUAL Jul-23 | ACTUAL Aug-23 | ACTUAL Sep-23 | Forecast Oct-23 | Forecast Nov-23 | Forecast Dec-23 | Forecast Jan-24 | Forecast Feb-24 | Forecast Mar-24 | Forecast Apr-24 | Forecast May-24 | Forecast Jun-24 | Accrual |
| Beginning Cash Balance | 4,404,903 | 4,276,417 | 3,851,577 | 3,422,034 | 3,274,139 | 3,171,597 | 3,042,328 | 2,937,002 | 2,917,827 | 3,262,137 | 3,438,665 | 3,393,539 | 3,404,853 |
| Cash Flow from Operating Activities | | | | | | | | | | | | | |
| Net Income (Loss) | (435,375) | (554,285) | (369,696) | (147,894) | (102,542) | (129,269) | (105,326) | (19,175) | 344,310 | 176,528 | (45,126) | 11,314 | 1,308,342 |
| 1 Change in Accounts Receivable | | | | | | | | | | | | | |
| 1.1 Due from Grantor | 334,475 | 23,627 | (18,553) | | | | | | | | | | |
| 2 Change in Accounts Payable | (57,834) | 137,404 | (44,444) | | | | | | | | | | |
| Clean Energy funds - repayment | | | | | | | | | | | | | (134,000) |
| 9 Change in Other Liabilities (incl Due to Grantor) | (4,437) | | (4,437) | | | | | | | | | | |
| 5 Change in Payroll Liabilities | (120,462) | 2,036 | (5,940) | | | | | | | | | | |
| 6 Change in Prepaid Expenditures | 141,753 | | | | | | | | | | | | |
| 7 Change in Deferred Revenue | 7,285 | | 7,285 | | | | | | | | | | |
| 8 Depreciation Expense | 6,109 | | 6,242 | | | | | | | | | | |
| Cash Flow from Investing Activities | | | | | | | | | | | | | |
| Capital Expenditures | | (39,865) | | | | | | | | | | | |
| Change in Security Deposits | | | | | | | | | | | | | |
| Cash Flow from Financing Activities | | | | | | | | | | | | | |
| Source- Sale of Receivables | | | | | | | | | | | | | |
| Use- Sale of Receivables | | | | | | | | | | | | | |
| Source- Loans | | | | | | | | | | | | | |
| Use- Loans | | | | | | | | | | | | | |
| Ending Cash Balance (Cash on Hand) | 4,276,417 | 3,851,577 | 3,422,034 | 3,274,139 | 3,171,597 | 3,042,328 | 2,937,002 | 2,917,827 | 3,262,137 | 3,438,665 | 3,393,539 | 3,404,853 | 4,579,195 |

AVESON - AGLA
CASHFLOW PROJECTIONS
FISCAL YEAR 2023-24



| | PRIOR YEAR P-2 | | | | | | | | | | | | P-1 | | P-2 | | YTD Actuals | 2023-24 Projections | WORKING Budget VS Projections | (\$) Budget Remaining | (%) Budget Remaining | |
|--|------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------|------------------|---------------------|-------------------------------|-----------------------|-----------------------|------|
| | WORKING BUDGET FY23-24 | ACTUAL Jul-23 | ACTUAL Aug-23 | ACTUAL Sep-23 | Forecast Oct-23 | Forecast Nov-23 | Forecast Dec-23 | Forecast Jan-24 | Forecast Feb-24 | Forecast Mar-24 | Forecast Apr-24 | Forecast May-24 | Forecast Jun-24 | Accrual | | | | | | | | |
| INCOME | | | | | | | | | | | | | | | | | | | | | | |
| 8011-8096 Local Control Funding Formula Sources | | | | | | | | | | | | | | | | | | | | | | |
| 8011 Local Control Funding Formula State Aid (FKA Charter Schools State Aid) | 1,018,198 | 43,825 | - | 43,825 | 42,510 | 42,510 | 42,510 | 42,510 | 152,102 | 152,102 | 152,102 | 152,102 | 152,102 | 25,128 | 25,128 | - | 43,825 | 1,018,198 | - | 974,373 | 96% | |
| 8012 Education Protection Act Funds | 100,511 | - | - | - | - | - | - | - | 25,128 | - | - | - | - | - | - | - | 100,511 | 100,511 | - | 100,511 | 100% | |
| 8019 State Aid-Prior Years | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 8096 In Lieu Property Tax | 1,563,054 | - | 76,984 | 153,969 | 125,044 | 125,044 | 125,044 | 125,044 | 125,044 | 235,626 | 117,813 | 117,813 | 117,813 | 117,813 | - | - | 1,563,054 | 1,563,054 | - | 1,563,054 | 100% | |
| Total 8011-8096 Local Control Funding Formula Sources | \$ 2,681,763 | \$ 43,825 | \$ 76,984 | \$ 197,794 | \$ 167,554 | \$ 167,554 | \$ 192,682 | \$ 167,554 | \$ 277,146 | \$ 412,856 | \$ 269,915 | \$ 269,915 | \$ 295,043 | \$ 142,941 | \$ - | \$ - | 43,825 | \$ 2,681,763 | \$ - | 2,637,938 | 98% | |
| 8100-8299 Federal Income | | | | | | | | | | | | | | | | | | | | | | |
| 8181 Federal Special Education (IDEA) Part B, Sec 611 | 43,117 | - | - | - | - | - | - | - | - | 21,559 | - | - | 10,779 | 10,779 | - | - | - | 43,117 | - | 43,117 | 100% | |
| 8182 Special Ed: IDEA Mental Health | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 8220 Child Nutrition Programs - Federal | 35,689 | 303 | 1,863 | 3,483 | - | - | - | - | - | - | - | - | - | - | - | - | 303 | 35,689 | - | 35,386 | 99% | |
| 8291 Title I, A Basic Grants Low-Income | 30,856 | - | - | - | - | 6,171 | - | 6,171 | - | - | 6,171 | - | 6,171 | 6,171 | - | - | - | 30,856 | - | 30,856 | 100% | |
| 8295 ESSER II CRSA & ESSER III ARPA | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 8292 Title II, A Teacher Quality | 5,198 | - | - | - | - | 1,040 | - | 1,040 | - | - | 1,040 | - | 1,040 | 1,040 | - | - | - | 5,198 | - | 5,198 | 100% | |
| 8294 Title IV | 10,000 | - | - | - | - | - | 2,500 | - | - | - | 2,500 | - | 2,500 | 2,500 | - | - | - | 10,000 | - | 10,000 | 100% | |
| 8290.1 One Time Loss Learning Mitigation Funds - SWD | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 8299 All Other Federal Revenue | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| Total 8100-8299 Federal Income | \$ 124,860 | \$ 303 | \$ 1,863 | \$ 3,483 | \$ - | \$ 7,211 | \$ 2,500 | \$ 7,211 | \$ - | \$ 21,559 | \$ 9,711 | \$ - | \$ 20,490 | \$ 50,529 | \$ - | \$ - | 303 | \$ 124,860 | \$ - | 124,557 | 100% | |
| 8300-8599 State Income | | | | | | | | | | | | | | | | | | | | | | |
| 8311 Special Education - Entitlement (State) | 163,205 | - | - | - | 14,688 | 14,688 | 14,688 | 14,688 | 14,688 | 17,953 | 14,362 | 11,490 | 9,192 | 36,767 | - | - | - | 163,205 | - | 163,205 | 100% | |
| 8312 Mental Health-SPED | 30,347 | - | 794 | 794 | - | - | - | - | - | - | - | - | - | 28,759 | - | - | - | 30,347 | - | 30,347 | 100% | |
| 8519 Prior Year Adjustment | 29,421 | - | - | - | - | - | - | - | - | - | - | - | - | 29,421 | - | - | - | 29,421 | - | 29,421 | 100% | |
| 8520 State Child Nutrition | 81,000 | 548 | 5,373 | 8,595 | - | - | - | - | - | - | - | - | - | 66,485 | - | - | 548 | 81,000 | - | 80,452 | 99% | |
| 8545 SB 740 | 269,483 | - | - | - | - | 134,741 | - | - | - | - | 67,371 | - | - | 67,371 | - | - | - | 269,483 | - | 269,483 | 100% | |
| 8550 Mandated Block Grant | 7,409 | - | - | - | - | - | 7,409 | - | - | - | - | - | - | 7,409 | - | - | - | 7,409 | - | 7,409 | 100% | |
| 8560 State Lottery | 50,890 | - | - | - | - | - | - | 12,722 | - | - | 12,722 | - | - | 25,445 | - | - | - | 50,890 | - | 50,890 | 100% | |
| 8591 One Time Loss Learning Mitigation Funds - LCFF | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 8592 Mental Health-SPED | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 8593 CA SB95 (In Person Instruction and Expanded Learning Opp Grant) | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 8590 All Other State Revenue | 326,667 | - | - | - | - | - | - | - | - | - | - | - | - | 326,667 | - | - | - | 326,667 | - | 326,667 | 100% | |
| Total 8300-8599 State Income | \$ 958,421 | \$ 548 | \$ 6,167 | \$ 9,389 | \$ 14,688 | \$ 149,430 | \$ 22,097 | \$ 27,411 | \$ 14,688 | \$ 17,953 | \$ 94,455 | \$ 11,490 | \$ 9,192 | \$ 580,914 | \$ - | \$ - | 548 | \$ 958,421 | \$ - | 927,526 | 97% | |
| 8600-8799 Local Income | | | | | | | | | | | | | | | | | | | | | | |
| 8634 Food Service Sales | 143,113 | - | - | 677 | 14,311 | 14,311 | 14,311 | 14,311 | 14,311 | 14,311 | 14,311 | 14,311 | 14,311 | 13,634 | - | - | - | 143,113 | - | 143,113 | 100% | |
| 8693 Field Trips | 110,000 | - | - | 4,282 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 6,718 | - | - | - | 110,000 | - | 110,000 | 100% | |
| 8694 Enterprise Revenue | 897 | - | - | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | - | - | - | 897 | - | 897 | 100% | |
| 8801 Donations - Parents | 50,000 | 2,169 | 2,475 | 4,209 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 1,147 | - | - | 2,169 | 50,000 | - | 47,831 | 96% | |
| 8802 Donations - Private | 25,000 | - | - | - | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | - | - | - | 25,000 | - | 25,000 | 100% | |
| 8803 Fundraising | 20,000 | - | - | (274) | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,274 | - | - | - | 20,000 | - | 20,000 | 100% | |
| 8804 Computer Repair Fundraising | 500 | - | - | 341 | - | - | - | - | - | - | - | - | - | 159 | - | - | - | 500 | - | 500 | 100% | |
| 8699 All Other Local Revenue | 6,055 | 155 | 572 | 315 | 606 | 606 | 606 | 606 | 606 | 606 | 606 | 606 | 606 | 169 | - | - | 155 | 6,055 | - | 5,900 | 97% | |
| 8792 SPED State/County | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| Total 8600-8799 Local Income | \$ 355,565 | \$ 2,325 | \$ 3,047 | \$ 9,549 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 35,507 | \$ 29,901 | \$ 26,691 | \$ - | 2,325 | \$ 355,565 | \$ - | 353,240 | 99% | |
| TOTAL INCOME | \$ 4,120,609 | \$ 47,001 | \$ 88,061 | \$ 220,215 | \$ 217,749 | \$ 359,701 | \$ 252,786 | \$ 237,682 | \$ 327,341 | \$ 487,874 | \$ 409,588 | \$ 316,911 | \$ 354,626 | \$ 801,075 | \$ - | \$ - | \$ 47,001 | \$ 4,120,609 | \$ - | \$ 4,043,261 | 98% | |
| EXPENSE | | | | | | | | | | | | | | | | | | | | | | |
| 1000 Certificated Salaries | | | | | | | | | | | | | | | | | | | | | | |
| 1100 Teachers' Salaries | 925,181 | 750 | 52,379 | 106,492 | 76,556 | 76,556 | 76,556 | 76,556 | 76,556 | 76,556 | 76,556 | 76,556 | 76,556 | 76,556 | - | - | - | 750 | 925,181 | - | 924,431 | 100% |
| 1200 Tutor/Substitute Expense | 55,757 | 1,176 | - | 31 | 6,061 | 6,061 | 6,061 | 6,061 | 6,061 | 6,061 | 6,061 | 6,061 | 6,061 | 6,061 | - | - | - | 1,176 | 55,757 | - | 54,581 | 98% |
| 1300 Certificated Super/Admin | 199,719 | 12,982 | 25,964 | 27,364 | 14,823 | 14,823 | 14,823 | 14,823 | 14,823 | 14,823 | 14,823 | 14,823 | 14,823 | 14,823 | - | - | 12,982 | 199,719 | - | 186,737 | 93% | |
| 1900 Other Certificated | 272,178 | 4,125 | 14,379 | 22,644 | 23,103 | 23,103 | 23,103 | 23,103 | 23,103 | 23,103 | 23,103 | 23,103 | 23,103 | 23,103 | - | - | 4,125 | 272,178 | - | 268,053 | 98% | |
| Total 1000 Certificated Salaries | \$ 1,452,836 | \$ 19,033 | \$ 92,722 | \$ 156,531 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ 120,543 | \$ - | \$ - | 19,033 | \$ 1,452,836 | \$ - | 1,433,802 | 99% | |
| 2000 Classified Salaries | | | | | | | | | | | | | | | | | | | | | | |
| 2100 Instructional Aide Salaries | 367,537 | 3,113 | 23,722 | 45,704 | 32,777 | 32,777 | 32,777 | 32,777 | 32,777 | 32,777 | 32,777 | 32,777 | 32,777 | 32,777 | - | - | - | 3,113 | 367,537 | - | 364,424 | 99% |
| 2200 Classified Support Salaries | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 2300 Classified Supervisor and Administrator Salaries | 119,725 | 8,336 | 16,622 | 16,777 | 8,666 | 8,666 | 8,666 | 8,666 | 8,666 | 8,666 | 8,666 | 8,666 | 8,666 | 8,666 | - | - | 8,336 | 119,725 | - | 111,389 | 93% | |
| 2400 Clerical/Technical/Office Staff Salaries | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | |
| 2700 Classified Staff/ Maintenance | 53,600 | 2,270 | 4,888 | 6,370 | 4,453 | 4,453 | 4,453 | 4,453 | 4,453 | 4,453 | 4,453 | 4,453 | 4,453 | 4,453 | - | - | 2,270 | 53,600 | - | 51,330 | 96% | |
| 2900 Other Classified Salaries | 53,820 | 3,050 | 6,820 | 9,554 | 3,822 | 3,822 | 3,822 | 3,822 | 3,822 | 3,822 | 3,822 | 3,822 | 3,822 | 3,822 | - | - | 3,050 | 53,820 | - | 50,770 | 94% | |
| Total 2000 Classified Salaries | \$ 594,682 | \$ 16,770 | \$ 52,052 | \$ 78,405 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ 49,717 | \$ - | \$ - | 16,770 | \$ 594,682 | \$ - | 577,913 | 97% | |
| 3000 Employee Benefits | | | | | | | | | | | | | | | | | | | | | | |
| 3301 OASDI - Social Security/Medicare | 126,946 | 2,108 | 8,266 | 13,775 | 10,556 | 10,556 | 10,556 | 10,556 | 10,556 | 10,556 | 10,556 | 10,556 | 10,556 | 7,792 | - | - | 2,108 | 126,946 | - | 124,838 | 98% | |
| 3302 MED - Medicare | 29,689 | 512 | 2,065 | 3,357 | 2,469 | 2,469 | 2,469 | 2,469 | 2,469 | 2,469 | 2,469 | 2,469 | 2,469 | 1,536 | - | - | 512 | 29,689 | - | 29,177 | 98% | |
| 3401 H&W - Health & Welfare | 145,770 | 18,219 | 9,145 | 15,942 | 11,385 | 11,385 | 11,385 | 11,3 | | | | | | | | | | | | | | |

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

Aveson Global Leadership Academy (SAA05)

Fiscal Year

2022-2023

| School Year | A | B | C | D | E | F | G | H | I | J |
|--|------------------------------|---|-----------------------------------|---------------------------------------|-------------------------|-----------------------------|------------------------------|---------------------------------------|------------|------------------------|
| | State and Local Total Amount | State and Local Total MOE Result | State and Local Per Capita Amount | State and Local Per Capita MOE Result | Local Only Total Amount | Local Only Total MOE Result | Local Only Per Capita Amount | Local Only Per Capita MOE Result | Enrollment | Result for Fiscal Year |
| 2011-2012 Expenditures (Compliance) SEMA - SACS2012ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2012-2013 Expenditures (Compliance) SEMA - SACS2013ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2013-2014 Expenditures (Compliance) SEMA - SACS2014ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2014-2015 Expenditures (Compliance) SEMA - SACS2015ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2015-2016 Expenditures (Compliance) SEMA - SACS2016ALL | \$ 501,946.00 | Pass \$ - | \$ 5,975.55 | Pass | \$ 351,596.32 | Pass \$ - | \$ 4,185.67 | Pass | 84 | Pass |
| 2016-2017 Expenditures (Compliance) SEMA - SACS2017ALL | \$ 475,966.56 | Fail \$ - | \$ 5,230.40 | Fail \$ - | \$ 363,734.61 | Pass \$ - | \$ 3,997.08 | Fail \$ - | 91 | Pass |
| 2017-2018 Expenditures (Compliance) SEMA - SACS2018ALL | \$ 492,683.41 | Fail \$ - | \$ 5,297.67 | Fail \$ - | \$ 378,392.41 | Pass \$ - | \$ 4,068.74 | Fail \$ - | 93 | Pass |
| 2018-2019 Expenditures (Compliance) SEMA - SACS2019ALL | \$ 460,398.00 | Fail \$ - | \$ 6,138.64 | Pass \$ - | \$ 299,346.00 | Fail \$ - | \$ 3,991.28 | Fail \$ - | 75 | Pass |
| 2019-2020 Expenditures (Compliance) SEMA - SACS2020ALL | \$ 855,170.00 | Pass \$ 22,187.87 | \$ 10,963.72 | Pass \$ 295.84 | \$ 709,933.00 | Pass \$ 22,187.87 | \$ 9,101.71 | Pass \$ 264.14 | 78 | Pass |
| 2020-2021 Expenditures (Compliance) SEMA - SACS2021ALL | \$ 753,307.00 | Pass With Exemption(s) \$ 110,092.34 | \$ 11,078.04 | Pass \$ 1,411.44 | \$ 550,033.00 | Fail \$ 110,092.34 | \$ 8,088.72 | Pass With Exemption(s) \$ 1,411.44 | 68 | Pass |
| 2021-2022 Expenditures (Compliance) SEMA - SACS2022ALL | \$ 654,073.38 | Fail \$ 79,270.03 | \$ 11,679.88 | Pass \$ 1,165.74 | \$ 473,488.21 | Fail \$ 79,270.03 | \$ 8,455.15 | Pass \$ 1,165.74 | 56 | Pass |

| | | | | | | | | | | |
|---|---------------|------------------------|--------------|-----------------|---------------|-----------------|--------------|------------------------|----|------|
| 2022-2023 Expenditures (Compliance) SEMA - SACS Web 2022/23 | \$ 709,189.33 | Pass With Exemption(s) | \$ 16,492.78 | Pass | \$ 337,946.50 | Fail | \$ 7,859.22 | Pass With Exemption(s) | 43 | Pass |
| | | \$ 156,472.87 | | \$ 2,794.16 | | \$ 156,472.87 | | \$ 2,794.16 | | |
| Expenditures (Eligibility No PCRA) SEMB - SACS Web 2022/23 (Expenditures less PCRA for Comparison Year) | \$ 709,189.33 | Comparison Year | \$ 16,492.78 | Comparison Year | \$ 709,933.00 | Comparison Year | \$ 7,859.22 | Comparison Year | | |
| | \$ - | | \$ - | | \$ - | | | | | |
| | \$ 709,189.33 | 2022-2023 | \$ 16,492.78 | 2022-2023 | \$ 709,933.00 | 2019-2020 | \$ 7,859.22 | 2022-2023 | | |
| 2023-2024 Budget (Eligibility) SEMB - SACS Web 2022/23 | \$ 629,449.00 | Fail | \$ 14,638.35 | Fail | \$ 435,897.00 | Fail | \$ 10,137.14 | Pass | 43 | Pass |
| | | | \$ - | | | | \$ - | | | |

The signature of authorized agent conveys agreement with and accuracy of the information provided.

| | |
|--|--|
| Signature of Authorized Agent  | Date Signed 9/15/2023 |
| Printed Name and Title of Authorized Agent Ian McFeat, Executive Director | Contact Person's Name, E-Mail, and Telephone Number Kristie Yen, kyen@charterwise.com, 619-270-8222 |

5/10/2023

Subsequent Year Tracking Worksheet

LOCAL EDUCATIONAL AGENCY (LEA):

SELPA Code and SELPA Name:

Aveson School of Leaders (SAA06)

Fiscal Year

2022-2023

| School Year | A | B | C | D | E | F | G | H | I | J |
|--|------------------------------|--|-----------------------------------|---------------------------------------|-------------------------|--|------------------------------|----------------------------------|------------|------------------------|
| | State and Local Total Amount | State and Local Total MOE Result | State and Local Per Capita Amount | State and Local Per Capita MOE Result | Local Only Total Amount | Local Only Total MOE Result | Local Only Per Capita Amount | Local Only Per Capita MOE Result | Enrollment | Result for Fiscal Year |
| 2011-2012 Expenditures (Compliance) SEMA - SACS2012ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2012-2013 Expenditures (Compliance) SEMA - SACS2013ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2013-2014 Expenditures (Compliance) SEMA - SACS2014ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2014-2015 Expenditures (Compliance) SEMA - SACS2015ALL | \$ - | Pass \$ - | \$ - | Pass | \$ - | Pass \$ - | \$ - | Pass | 0 | Pass |
| 2015-2016 Expenditures (Compliance) SEMA - SACS2016ALL | \$ 371,268.49 | Pass \$ - | \$ 9,281.71 | Pass | \$ 157,793.11 | Pass \$ - | \$ 3,944.83 | Pass | 40 | Pass |
| 2016-2017 Expenditures (Compliance) SEMA - SACS2017ALL | \$ 404,122.19 | Pass \$ - | \$ 9,398.19 | Pass \$ - | \$ 185,863.63 | Pass \$ - | \$ 4,322.41 | Pass \$ - | 43 | Pass |
| 2017-2018 Expenditures (Compliance) SEMA - SACS2018ALL | \$ 382,356.00 | Fail \$ - | \$ 7,647.12 | Fail \$ - | \$ 217,000.00 | Pass \$ - | \$ 4,340.00 | Pass \$ - | 50 | Pass |
| 2018-2019 Expenditures (Compliance) SEMA - SACS2019ALL | \$ 340,684.00 | Fail \$ - | \$ 9,463.44 | Pass \$ - | \$ 130,000.00 | Fail \$ - | \$ 3,611.11 | Fail \$ - | 36 | Pass |
| 2019-2020 Expenditures (Compliance) SEMA - SACS2020ALL | \$ 784,758.00 | Pass \$ - | \$ 19,618.95 | Pass \$ - | \$ 570,471.00 | Pass \$ - | \$ 14,261.78 | Pass \$ - | 40 | Pass |
| 2020-2021 Expenditures (Compliance) SEMA - SACS2021ALL | \$ 779,975.00 | Pass With Exemption(s) \$ 11,955.63 | \$ 17,332.78 | Fail \$ 298.89 | \$ 521,443.00 | Fail \$ 11,955.63 | \$ 11,587.62 | Fail \$ 298.89 | 45 | Pass |
| 2021-2022 Expenditures (Compliance) SEMA - SACS2022ALL | \$ 808,952.23 | Pass \$ 27,766.36 | \$ 16,179.04 | Fail \$ 694.16 | \$ 566,951.65 | Pass With Exemption(s) \$ 27,766.36 | \$ 11,339.03 | Fail \$ 694.16 | 50 | Pass |

| | | | | | | | | | | |
|---|---------------|-----------------|--------------|-----------------|---------------|------------------------|--------------|------------------------|----|------|
| 2022-2023 Expenditures (Compliance) SEMA - SACS Web 2022/23 | \$ 852,088.01 | Pass | \$ 21,302.20 | Pass | \$ 443,196.88 | Pass With Exemption(s) | \$ 11,079.92 | Pass With Exemption(s) | 40 | Pass |
| | | \$ 161,790.45 | | \$ 4,044.76 | | \$ 161,790.45 | | \$ 4,044.76 | | |
| Expenditures (Eligibility No PCRA) SEMB - SACS Web 2022/23 (Expenditures less PCRA for Comparison Year) | \$ 852,088.01 | Comparison Year | \$ 21,302.20 | Comparison Year | \$ 443,196.88 | Comparison Year | \$ 11,079.92 | Comparison Year | | |
| | \$ - | | \$ - | | \$ - | | \$ - | | | |
| | \$ 852,088.01 | 2022-2023 | \$ 21,302.20 | 2022-2023 | \$ 443,196.88 | 2022-2023 | \$ 11,079.92 | 2022-2023 | | |
| 2023-2024 Budget (Eligibility) SEMB - SACS Web 2022/23 | \$ 887,172.00 | Pass | \$ 22,179.30 | Pass | \$ 605,798.00 | Pass | \$ 15,144.95 | Pass | 40 | Pass |
| | | | \$ - | | | | \$ - | | | |

The signature of authorized agent conveys agreement with and accuracy of the information provided.

| | |
|---|--|
| Signature of Authorized Agent  | Date Signed 9/15/2023 |
| Printed Name and Title of Authorized Agent Ian McFeat, Executive Director | Contact Person's Name, E-Mail, and Telephone Number Kristie Yen, kyen@charterwise.com, 619-270-8222 |

5/10/2023



Fiscal Policy for Leases

The Charter School will evaluate each lease to determine if the lease is a short-term operating lease or a long-term financing lease. All leases with an impact to the profit and loss statement (statement of activities) of greater than \$5,000 and meet one of the following criteria will be classified as a financing lease in accordance with FASBS ASU 842 with at least one of the following: lease term greater than one year, ownership of the underlying asset is transferred to the lessee, purchase option reasonably certain to be exercised, lease term is a major part of the economic life of the asset (greater than 75%), present value of the lease payments is substantially (90%) greater than the fair value of the asset, underlying asset is specialized and is not expected to have an alternate use to the lessor at the end of the lease. All short-term leases will continue to be expensed.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2022-2023

District Name: _____

Date: _____

Person completing this form: _____

Title: _____

Quarter covered by this report (Check One Below):

- | | | |
|----------------------------------|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 14-Oct 2022 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 13- Jan 2023 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 14-Apr 2023 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 14-Jul 2023 |

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| | Number of Complaints Received in Quarter | Number of Complaints Resolved | Number of Complaints Unresolved |
|-----------------------------------|--|-------------------------------|---------------------------------|
| Instructional Materials | | | |
| Facilities | | | |
| Teacher Vacancy and Misassignment | | | |
| TOTAL | | | |

Print Name of District Superintendent _____

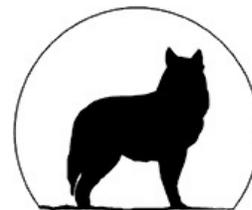
Signature of District Superintendent _____ Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Astrid Gonzalez, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 283
Downey, CA 90242

Telephone: (562) 922-6393
FAX: (562) 803-8325
E-Mail: Gonzalez_Astrid@lacoed.edu

WOLF

WILDERNESS OUTDOOR LEADERSHIP FOUNDATION



OUTDOOR EDUCATION AGREEMENT

This agreement, made and entered into this day by the Chief executive officer, Wilderness Outdoor Leadership Foundation, W.O.L.F., and Aveson Global Leadership Academy (hereinafter referred to as CLIENT), under which W.O.L.F., for the purpose of providing the CLIENT with programs and classes in experiential education and adventure recreation, mutually agree with respect to the following:

1. **Guaranteed minimum attendance.** CLIENT will enroll a guaranteed minimum number of participants in the WOLF program as follows:

| Name of Client | Minimum Number Participants | Scheduled Attendance | Location |
|----------------------------------|-----------------------------|---|-----------------|
| Aveson Global Leadership Academy | 30 | February 12-15, 2024 <i>(four days/three nights)</i> | Brandeis Bardin |

2. **Guaranteed attendance.** Guarantees payment for the larger of the following number of participants:
- 2.1 The number participants actually attending the WOLF program, or
 - 2.2 The guaranteed minimum number of participants attending each session as written in item 1.
3. **Overbooking.** Attendance above the minimum number must have WOLF approval 14 days before program start date.
4. **Cancellation.** WOLF reserves the right to cancel scheduled session under conditions that would make operation of the program unsafe. Under such condition, WOLF will reschedule session that meets CLIENTS approval.
5. **Withdrawal.** After both parties have signed this contract, CLIENT may withdrawal under the following terms:
- | | |
|---|---------------------------------------|
| Withdrawal 90 or more days before program start date- | 30% of deposit not refunded |
| Withdrawal 30 - 89 days before program start date- | None of deposit refunded |
| Withdrawal 5 - 29 days before program start date- | 60% of total estimated cost refunded |
| Withdrawal 0 - 14 days before program start date- | None of total estimated cost refunded |
- CLIENT IS RESPONSIBLE FOR ALL UNPAID BALANCES TO FULFILL THIS RESPONSIBILITY!
6. **Costs - Participants.** For each scheduled session of attendance, CLIENT will pay WOLF \$470.00 per participant. The payment includes rental of the camp, services of naturalists and instructors, and program supplies and equipment. **Total Estimated Cost: \$14,100.00.**
7. **Costs – Client Staff.** CLIENT will be charged **\$235.00 per person** for CLIENT STAFF and supervisory personnel utilized by the CLIENT in any capacity including, but not limited to high school students serving as overnight supervisors.
8. **Booking fee/Deposit.** Both parties understand that a deposit of 20% of the estimated total based on the guaranteed minimum number of participants (item 1). **This amount shall be \$2,820.00** Refund of deposit/booking fee shall be given as stated in item 4 and item 5.
9. **Payment** of the remainder of the total estimated cost accrued under this agreement (total estimated cost less deposit paid) shall be made to **WOLF, 301 Science Drive. Ste. 142, Moorpark, CA 93021** 14 days prior to arrival at the WOLF program site **This amount shall be \$11,280.00** CLIENT will receive a final invoice for additional costs including extra participants and all CLIENT personnel upon departure, net due in 10 days.
10. **Late charges** of 5% per month on the unpaid invoice balance will be charged to the CLIENT **beginning on the first day after the payment deadline.**
11. **Insurance** The participating district and WOLF shall each obtain and maintain in force, at their own expense, the following insurance coverage:
- A. Commercial General Liability policy including Bodily Injury, property damage, personal injury, contractual liability, and products/completed operations liability coverage with a minimum one million dollars (\$1,000,000) per occurrence limit.
 - B. Commercial auto Liability policy covering use of all owned, non-owned, and hired automobiles with a minimum combined single limit of one million dollars (\$1,000,000) per occurrence for bodily injury and property damage limit.
 - C. Workers compensation policy covering the respective employees of the participating district and WOLF, with minimum limits as prescribed by law and one million (\$1,000,000) employers liability for bodily injury or disease.

- 11.1 **Proof of Insurance** The participating district and WOLF shall each provide a certificate of insurance confirming all policies in force and subject to this agreement. The certificate of the participating district shall include an additionally insured endorsement naming W.O.L.F., 301 Science Drive suite 142, Moorpark, CA, 93021, Moorpark, CA. 93021 its directors, officers, employees and agents as named additionally insured under the commercial general liability policy. The certificate of WOLF shall include an additional insured endorsement naming the participating district, its directors, officers, employees and agents as named additionally insured under the commercial general liability policy. It is expressly understood that the directors, officers, employees, and agents of each of the parties hereto are not the directors, officers, employees, and agents of any other parties hereto.
- 11.2 The participating district and WOLF shall each indemnify and hold the other, its directors, officers, employees, and agents harmless from any and all claims, demands, damages, or other liability, including costs and attorney fees, for bodily injury or property damage arising from this agreement or performance hereunder; or the wrongful acts or omissions of the indemnifying party and its directors, officers, employees and agents in connection herewith: or the ownership, design, dominion or control; or the supervision, control, or transportation of students by directors, officers, employees and agents of the indemnifying party; or any related matter thereto or arising therefrom.
- 12 **Client** will provide certificated personnel who will assist in the instruction and supervision at the WOLF program, minimum ratio 1:15.
 - 12.1 At least one certificated person shall remain on the WOLF program at all times during the period of attendance.
 - 12.2 DISTRICT shall retain responsibility for its participants from time of departure from the home location until time of return to home location.
- 13 **Supervision.** CLIENT will provide cabin leaders/chaperones in a ratio of at least 1:15 for participants under the age of 18. CLIENT is responsible for the recruitment, supervision, and discipline of cabin leaders/chaperones. Cabin leaders/chaperones will be considered as CLIENT personnel for the purpose of this contract.
- 14 **Damages.** CLIENT will be responsible for any and all damages to WOLF property and property of the hosting camp, which may be reasonably attributed to the action of the attending CLIENT.
- 15 **Rules and regulations.** CLIENT will abide by rules and regulations established by WOLF as indicated in the Faculty Guidelines and Student Behavior Contract. CLIENT also agrees to abide by all rules and regulations established by the host camp.

This contract is invalid if not signed and returned with the appropriate deposit within 30 days. Terms of this agreement may only be modified at any time, in writing, by mutual agreement of both parties.

Return the original document along with the required paperwork and deposit to:

**W.O.L.F.
301 Science Drive. Ste. 142
Moorpark, CA. 93021**

APPROVED FOR _____
BY: _____
TITLE _____
DATE _____

APPROVED FOR WOLF
Michael J. Woodruff

MICHAEL J. WOODRUFF
DIRECTOR
WOLF
DATE 09/20/23

Please send deposit with signed contract to WOLF.

W.O.L.F.
WILDERNESS OUTDOOR LEADERSHIP FOUNDATION
301 Science Drive. Ste.142 Moorpark, CA 93021
(818) 991-6707

CIMI Fox Landing Agreement

GUIDED DISCOVERIES, INC.

Agreement #200-29120

PROGRAM AGREEMENT

This CIMI Fox Landing Agreement (this "Agreement"), dated as of Sunday, August 13, 2023 (the "Agreement Date") is entered into by and between Aveson School Of Leaders ("Group") and Guided Discoveries, Inc. ("GDI").

WHEREAS, GDI operates CIMI Fox Landing ("CAMP Program") at the camp site located at Catalina Island ("Site"); and

WHEREAS, Group desires to participate in the CIMI Fox Landing Program on the dates set forth herein and upon the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. PROGRAM DATES: The program dates for Group's participation in the CIMI Fox Landing Program (the "Program Dates") shall be Wednesday, May 8, 2024 (the "Arrival Date") through Friday, May 10, 2024 (the "Departure Date").

2. SCHOOL PARTICIPANTS:

- i. Minimum Enrollment. Group must enroll at least sixteen (16) students and two (2) adult chaperones ("Chaperones"), of which one may be the Group Leader, to participate in the CAMP Program ("Minimum Enrollment"). If Group does not enroll to Minimum Enrollment, Group will be responsible for the full minimum tuition of the minimum enrollment (i.e. the applicable price for 16 students and 2 chaperones).
- ii. Activity Groups. GDI will assign students to CAMP Program Groups ("Program Groups") of no more than sixteen (16) students per Program Group, with at least one (1) designated Chaperone per Program Group. Additional Chaperones may be enrolled if space provides, and/or adult to student ratio is required beyond the limits of this Agreement. Group must ensure that Chaperones are able to supervise any and all genders.
- iii. Group Leader. In addition to the Chaperones designated to Program Groups, Group must designate one (1) additional Chaperone for the CAMP Program as the Group leader ("Group Leader") who will be available to supervise students but will not be assigned to any Program Group. Group Leader will not be charged tuition.
- iv. Estimated Participants. As of the Effective Date (as defined below), the number of estimated students and Chaperones that Group will enroll for the Program Dates is: 45 students and 4 Chaperones (collectively, the "Estimated Participants.")

3. PROGRAM COSTS:

- i. Program Fees. Group shall pay GDI the following rates for the CIMI Fox Landing Program (the "Program Fees"): (i) \$355.00 per student participant; (ii) \$0 for the Group Leader; (iii) \$177.50 for the Chaperone assigned to each Program Group; and (iv) for any additional Chaperones.
- ii. Other Fees. Group shall pay GDI for additional fees incurred in connection with hosting the Camp Program, such as (but not limited to) commercially reasonable fees for: (i) Night Dive; (ii) Lunch on Arrival; (iii) loss of Deposit (i.e. the deposit amount applicable to the reduced participants); (iv) Cancellation Fees; (v) Any other incurred fees outside the scope of this Agreement, that may result in GDI incurring costs (boat transfer to/from Avalon, etc.). These fees will be included on the Final Invoice (as defined below).

4. HOLD PERIOD; DEPOSIT; EFFECTIVE DATE:

- i. Deposit Due Date. Group shall deliver to GDI a signed copy of this Agreement (including confirmation of the number of Estimated Participants) along with the Deposit (as defined below), no later than Sunday, October 15, 2023 ("Deposit Due Date").
- ii. Hold Period. GDI shall hold space in the CAMP Program for the Estimated Participants of Group during the Program Dates for thirty (30) days after the Deposit Due Date (the "Hold Period"). If Group does not deliver to GDI a signed copy of this Agreement (including confirmation of the number of Estimated Participants) together with the full Deposit (as defined below) within the Hold Period, then GDI shall have the right to terminate this Agreement upon written notice to Group, at which point this Agreement shall have no further force or effect.
- iii. Payments. To secure Group's enrollment in the CIMI Fox Landing Program, Group shall pay GDI a Deposit as follows by check or ACH/Wire transfer of immediately available funds. Credit Card payments are available, but Group will be assessed a 3.5% transaction fee. GDI will not accept prepayment for Final Balance.

Deposit: \$3,120.00.

Final Payment: Within 30 days following the Departure Date, GDI shall deliver to Group a Final Invoice (“Final Invoice”) for the balance of Program Fees and Other Fees due under this Agreement (“Final Payment”). The Final Payment shall be due, in immediately available funds, no later than thirty (30) days after the Departure Date.

Late Fees: If the Final Payment, in immediately available funds, is not received by GDI within thirty (30) days after the Departure Date, GDI shall have the right to charge a ten percent (10%) late fee on the Final Payment amount, which fee may be compounded monthly until the outstanding balance is paid in full.

- iv. Effective Date. The date on which GDI has received both (i) a copy of this Agreement signed by an authorized representative of Group; and (ii) the Deposit in full, shall be the effective date of this Agreement (the “Effective Date”).

5. ADJUSTMENT PERIOD, CANCELLATION; CHANGES AFTER ADJUSTMENT DATE: Any changes that Group desires to make to the number of Estimated Participants after the Effective Date must be communicated to GDI promptly, in writing (letter or email), with confirmation of receipt.

- i. Adjustment Period. Group shall have the ability to increase or decrease the Estimated Participants, with GDI written confirmation, on, or before Thursday, February 8, 2024 (“Adjustment Date”). Any additional Deposit amounts will be due along with a signed copy of the Adjustment Addendum (as hereinafter defined). Any Deposit amounts credited to Group will be shown on Final Invoice.
- ii. Cancellation. Group shall be permitted to cancel this Agreement and Group’s participation in the CAMP Program only if (i) it notifies GDI of such cancellation prior to Arrival Date, and (ii) the Cancellation Addendum is fully executed by Group and GDI. In the event of cancellation within thirty (30) days of the Deposit Due Date (“Free Adjustment Period”), GDI shall refund or rollover all the Deposit in full and Group shall have no further payment obligations under this Agreement. In the event of cancellation any time after the Free Adjustment Period, the entire Deposit shall be forfeited to GDI, subject to extension of the Free Adjustment Period for force majeure events. In the event of cancellation within thirty (30) days and up to the day before the Departure Date, Group shall incur an additional cancellation fee of \$50 per Participant, in addition to the loss of Deposit.
- iii. Reductions. If Group notifies GDI of a request to reduce the number of Group participants before the Adjustment Date, Group shall be permitted to request that GDI reduce the number of Estimated Participants without penalty and the total Program Fees shall be reduced accordingly. Any reductions of Estimated Participants (communicated to GDI after the Adjustment Date and up to thirty-one (31) days prior to Departure Date (regardless of the size of the reduction), shall be subject to loss of Deposit. Any reductions of Estimated Participants (communicated to GDI between thirty (30) days prior to and up to the day before Departure Date, shall incur an additional \$50 fee per Participant, in addition to loss of Deposit. Upon arrival to camp, any reduction in Estimated Participants shall incur an additional \$100 fee per reduced Participant, in addition to loss of Deposit.
- iv. Increases. Group may request increases to the number of Estimated Participants which may or may not be granted by GDI in its sole discretion. Any such increases shall be billed at the full rate for the applicable Program Fees and Other Fees. Additional Deposit amounts will be due at the time of increasing the number of Estimated Participants.

6. TRANSPORTATION: GDI contracts with Catalina Classic Cruises, a third party independent contractor, for transportation to and from our Catalina Island locations. Unless otherwise agreed to in writing, the cost of Group transportation between the Catalina Classic boat terminal and Site shall be paid for by GDI out of the Group’s Program Fees. Any special transportation arrangements for Group on Catalina Island may result in additional charges, all at Group’s sole cost and expense. Group shall be responsible, at its sole cost and expense independent from the Program Fees, for all transportation to/from the Catalina Classic Cruises boat terminal. Group assumes the risk of any liability resulting from transportation to or from Catalina Classic Cruises Terminal.

7. ADDITIONAL OBLIGATIONS OF GROUP:

- i. Supervision. GDI shall provide Group with the “Chaperone Information” in the planning packet guide which contains program policies, guidelines, liability disclaimers, and suggestions for safety and fun. Prior to the Arrival Date, the Group Leader shall be responsible for (i) providing a copy and reviewing the Chaperone Information materials with the Chaperones and all other leaders from the Group and (ii) reviewing all guidelines contained in the

Chaperone Information materials with all students participating in the CIMI Fox Landing Program. Group agrees that all Chaperones (including the Group Leader) will be responsible for enforcing all guidelines and policies applicable to the CIMI Fox Landing Program. Students who are not actively and directly involved in CIMI Fox Landing Program activities for health, personal, behavior or other reasons, must be supervised by a Chaperone. GDI shall not be responsible for supervision of any student who is not part of a CIMI Fox Landing Program group or activity. Students may not be left unattended or unsupervised by Chaperones regardless of why the student is not participating in the CIMI Fox Landing Program. Group assumes the risk of any liability resulting from failing to supervise its Students.

- ii. Medications. Group and its Chaperones shall be solely responsible for storing and dispensing any medications needed by Group participants during the Program Dates. GDI will provide storage for all medications at school's request. All medication must be managed and dispensed by Chaperones. Group assumes the risk of any liability resulting from storing and dispensing any such medications during the Program Dates.
- iii. Condition of Camp Facilities and Equipment. Group agrees to leave the Camp facilities and equipment as clean and orderly upon departure as they were upon arrival. Group participants will sleep within the buildings/dorms/cabins as assigned by GDI. Non-assigned buildings shall not be used by Group. No tents or camping are allowed on the beach or outside the designated areas. In order to determine the condition of the Camp facilities and equipment, representatives of Group and GDI shall conduct a walk-through inspection prior to the Departure Date to identify any damage, graffiti, vandalism, or breakage (beyond normal wear and tear). Following the walk-through inspection, GDI shall provide Group with a statement listing any charges for such damage and Group agrees to pay GDI for all such charges upon written demand therefor.
- iv. Special Requirements. Group shall notify GDI at least ninety (90) days prior to the Arrival Date if Group has any participants with special requirements (e.g., mobility, unusual transportation arrangements, etc.) to determine whether GDI believes it is feasible to accommodate the special requirement. GDI will endeavor to accommodate the Group's requests; however, some circumstances may not lend themselves to a rustic camping environment, and GDI makes no guarantee that requested accommodations will be possible.
- v. Personal Equipment. GDI provides all necessary equipment for the CIMI Fox Landing Program; participants should not bring any personal equipment to Camp, outside of those items listed on the Packing List in the Teacher Planning Packet, which is typically delivered within six weeks of the trip. If any Group participants bring personal equipment to Camp, such personal equipment may only be used in accordance with GDI policies. Group hereby assumes all risk of loss or damage to, or injury or death resulting from, any personal equipment which any of its participants bring to Camp.
- vi. Photo Release. Group agrees to allow the benefit of GDI to use a participant's voice, image, appearance, and/or photograph for any lawful purpose, including publicity, illustration, advertising, social media, and Website content. Group understands that no royalty, fee or other compensation shall become payable to participant or Group for such use.
- vii. Compliance with CIMI Fox Landing Program Terms and Conditions. Group shall comply, and shall ensure that all Group participants comply, with all the terms and conditions set forth on Exhibit A attached hereto (the "CIMI Fox Landing Program Terms and Conditions"), which may be amended by GDI by delivery to Group of an amended Exhibit A prior to the Arrival Date. The CIMI Fox Landing Program Terms and Conditions are hereby incorporated into this Agreement.

8. DISMISSAL: GDI reserves the right to remove any student or Chaperone from the CIMI Fox Landing Program with or without Group's consent at any time. Reasons may include, but are not limited to, behavior or health issues. Students who are removed from CIMI Fox Landing Program may also be required to leave Camp and return to the mainland and must be accompanied by parent or Chaperone of the Group. Removal of a student or Chaperone will be dealt with on a case-by-case basis in GDI's sole discretion, and any costs incurred by CIMI Fox Landing in connection with such dismissal shall be reimbursed by Group within thirty (30) days' of receiving a written invoice for such costs.

9. COMMUNICABLE DISEASES: Any participant of the CAMP Program that shows symptoms of chicken pox, measles, or any other communicable disease, including COVID-19, may, in GDI's sole discretion, be restricted from Camp Program participation and sent home at the earliest opportunity. Please do not bring any sick students or chaperones to the Camp Program. Fevers, flu, and colds are just an example. This policy is in consideration of the affected person's comfort and the health and well-being of the remaining students and Camp Program staff. If a

student or Chaperone is to be removed from the Site, GDI may prorate Program Fees for such affected participant(s), as GDI deems appropriate.

10. INSURANCE REQUIREMENTS: GDI agrees to maintain a policy of comprehensive general liability insurance covering the CIMI Fox Landing Program operations during the Program Dates with policy limits of not less than \$1,000,000 per claim and \$3,000,000 in the aggregate.

Group shall procure and maintain, for the duration of the Program Dates, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the rental of the facilities and the activities of the "Group", their guests, agents, representatives, employees, or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury, and personal & advertising injury with limits no less than \$1,000,000 per occurrence, with no sublimit for abuse or participant liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. GDI will be named as Additional Insured and endorsements evidencing primary coverage from the Group shall be provided along with a waiver of subrogation.

Accident Insurance

All participants other than employees shall be covered by accident insurance with a minimum of \$25,000 for accidental medical expense.

Workers Compensation

Group shall also maintain a Workers Compensation policy, including a waiver of subrogation.

Group shall provide GDI a certificate of such insurance no later than thirty (30) business days prior to arrival. Further, any such policy maintained by Group shall include a provision requiring no less than thirty (30) days' notice prior to any modification, cancellation, or expiration of such policy.

Waiver of Subrogation. GDI and Group agree to have their respective insurance companies issuing insurance waive any rights of subrogation that such companies may have against GDI or Group, as the case may be. As long as such waivers of subrogation are contained in their respective insurance policies, or would have been contained in such insurance policies had the responsible party used commercially reasonable efforts to obtain such waivers and such waivers are routinely and customarily available, GDI and Group hereby waive any right that either may have against the other on account of policies of insurance required to be carried or maintained pursuant to this Agreement. If either party fails to carry the amounts and types of insurance required to be carried by it, such failure shall be deemed to be a covenant and agreement by such party to self-insure with respect to the type and amount of insurance which such party so failed to carry, with full waiver of subrogation with respect thereto.

11. INDEMNIFICATION: Group shall indemnify, defend and hold harmless GDI and its affiliates, and their respective employees, officers, directors, representatives, agents, successors and assigns from and against any and all damages, liabilities, claims, costs, expenses and attorney fees (collectively, "Losses") if such Losses directly or indirectly arise from or relate to the breach of any obligation of Group, its students, affiliates, invitees, licensees, agents, contractors, or Chaperones (collectively, "Group Parties") under this Agreement or any negligent or willful acts or omissions of the Group Parties while participating in, or in connection with, the CAMP Program.

12. FORCE MAJEURE: Neither party shall be liable to the other for failure to perform any of its non-monetary obligations under this Agreement during any time in which such performance is prevented by severe weather, fire, flood, or other natural disaster, pandemic, public health emergency, quarantine, communicable disease outbreak, war, embargo, riot, civil disobedience, or the intervention, requirements or order of any government authority, or any other cause outside of the reasonable control of the party so prevented, provided that such party uses its commercially reasonable best efforts to perform under this Agreement and provided further, that such party provides reasonable notice to the other party of such inability to perform. If a force majeure event prevents the CAMP Program from proceeding as scheduled, GDI will exercise its commercially reasonable efforts to reschedule the Group. If alternative dates are provided and agreed upon, an addendum to this Agreement, with new Program Dates will be executed. If Group cannot agree upon provided alternate dates, all other cancellation clauses will take effect. Information regarding payment and monetary obligations can be found in Section 4.

13. AMENDMENT; WAIVER: This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous courses of dealing, trade usage, agreements,

understandings, and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties. The failure or delay of any party to exercise any right, power or privilege under this Agreement or the failure to strictly enforce any breach or default, shall not constitute a waiver with respect to it. No waiver of any breach or default of the terms hereof shall (i) be effective unless in writing and signed by the waiving party or (ii) constitute a waiver of any other or future breach or default hereof.

14. ASSIGNMENT; SUCCESSORS: Group may not assign this Agreement or any of its rights or obligations hereunder to a third party without the prior written consent of GDI. The terms and provisions of this Agreement and the respective rights and obligations of the parties hereunder shall be binding upon and inure to the benefit of the parties, their respective legal heirs, successors, permitted assigns, licensees, and legal representatives.

15. GOVERNING LAW; ATTORNEYS' FEES: This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflict of laws principles. Any lawsuit brought in connection with this Agreement shall be brought exclusively in the state or federal courts sitting in California, the parties hereto waiving any claim or defense that such forum is not convenient or proper. In the event of any legal action or other proceeding arising in connection with this Agreement, the prevailing party shall be entitled to recover all reasonable attorneys' costs and fees incurred by such party in such action or proceeding from the non-prevailing party, including any post-trial or appellate proceeding relating thereto.

16. NOTICES: All notices, requests and other communications hereunder shall be in writing and shall be delivered by courier or other means of personal service or sent by email or mailed by certified or registered mail. Such communications shall be deemed given on the date of actual receipt or delivery as evidenced by written receipt, acknowledgment or other evidence of actual receipt or delivery to the address and must be sent to the respective parties at the addresses set forth opposite their signatures to this Agreement (or at such other address for a party as shall be specified in a notice given in accordance with this Section).

17. CHANGES: If Group wishes to make any changes to the terms and definitions in this Agreement, Group may be responsible for any fees incurred by GDI counsel for reviewing and/or accepting changes. GDI reserves the right to change any items in this Agreement at any time, with notice to Group.

18. ADDITIONAL AGREEMENTS: If Group shall require any additional agreements to be made, outside of this Agreement, Group shall notify GDI on or before the Adjustment Date. This Agreement shall serve as the primary agreement between GDI and Group. If a conflict or inconsistency exists between the terms and provisions of this Agreement and the terms and provisions any additional agreements to be made outside of this Agreement, the terms and provisions of this Agreement shall control to the extent of any such conflict or inconsistency.

[The Remainder of this Page is Intentionally Left Blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by an authorized representative as of the Effective Date.

By: 
Name: Craig Turner
Title: CEO

By: _____
Name: _____
Date: _____

Guided Discoveries, Inc.
302 N. El Camino Real, #206
San Clemente, CA 92672
Email: schools@gdi.org
Phone: (909) 625-6194
Fax: (909) 625-7305

Exhibit A

CIMI Fox Landing Program Terms & Conditions

1. **General Safety.** A CIMI Fox Landing staff member will provide a safety orientation upon arrival. All requested Participants are required to attend this orientation and to comply with all safety requirements.
2. **Background Checks and Adult to Youth Interactions:** GDI recommends strongly to all Groups that adult leaders with access to youth undergo appropriate screening. Groups are advised to provide training to all adult leaders to minimize the potential of one-on-one camper-adult situations when out of sight of others. Groups shall indemnify GDI from and against any claims, losses, or liabilities resulting from Group's selection of its adult leaders.
3. **Fire Safety.** Group participants shall not bring fireworks, flammable materials, or hand or power tools. The camp is in a high fire danger area and strict adherence to all fire and safety regulations shall always be observed. Fire drill procedures will be reviewed with Group upon arrival.
4. **Smoking.** Camp has designated smoking areas. Group will be provided information upon arrival.
5. **Controlled Substances.** The possession or use of alcohol, narcotics (including marijuana) or illegal substances of any kind is prohibited. Should such possession or use occur, the Group Leader will need to make immediate arrangements for transporting and returning the offender(s) to the mainland at the offender(s)' own expense. No refund of any kind will be given if such a situation should occur.
6. **Weapons.** No weapons of any kind (including, without limitation, firearms, ammunition, knives of any kind, and spear guns) are allowed at Camp at any time for any reason. If any weapons are discovered, the Group Leader will need to make immediate arrangements for transporting and returning the offender(s) to the mainland at the offender(s)' own expense. No refund of any kind will be given if such a situation should occur.
7. **Medical Facilities.** CIMI Fox Landing has a first aid station for the storage and dispensing of medications (provided that Group is responsible for storing and dispensing medications for all Group participants), and for the administering of First Aid. All emergency care and transportation will be arranged by a CIMI Fox Landing director with emergency services.
8. **Boundaries.** Group shall have access to the facilities at CIMI Fox Landing, as agreed between the parties in writing. A site map will be provided for Group.
9. **Water Conservation.** California is under strict water conservation regulations. So that Camp will stay within the water allocation, showering and water usage is limited. Please be aware of any leaks or water waste and advise the CIMI Fox Landing personnel of any repairs that may be necessary.
10. **Pets/Animals.** Group participants may not bring pets or any animals of any kind to Camp.
11. **Communication.** There are no public phone lines at CIMI Fox Landing. Cell phone service is limited or nonexistent. GDI does have a link available in emergency situations for communication with the mainland. Group will not be able to receive incoming calls at CIMI Fox Landing but will be given an emergency contact number. CIMI Fox Landing also has limited internet and details will be given to Group Leader upon arrival.
12. A \$30 fee will be assessed on all returned checks.
13. Group will be given the opportunity to rebook available dates for the following year, upon checkout. Rebooking is not guaranteed until a new Agreement is executed.

Exhibit B

Summary of Agreement and Important Information

Aveson School Of Leaders at CIMI Fox Landing
1919 East Pinecrest Drive
Altadena, CA 91001

Primary Contact: Lisl Bondsmith
Email: lislbondsmith@aveson.org

INVOICE and AGREEMENT #200-29120

Trip Logistics

Arrival Date: Wednesday, May 8, 2024

Departure Date: Friday, May 10, 2024

Please arrive no later than **8:30AM** for check-in at:

Catalina Classic Cruises
1046 Queens Highway
Long Beach, CA 90802

Please bring a sack lunch for each participant on arrival day.

The boat returns to the above address in Long Beach approximately between **2:30-3:30pm** on the Departure Date. GDI does its utmost to adhere to the boat schedule but is subject to change due to weather and sea conditions and other factors beyond our control.

Program Costs

| | Amount | Tuition | Total |
|--|--------|----------|-------------|
| Total Reserved Students | 45 | \$355.00 | \$15,975.00 |
| Total Reserved 1/2 Tuition Chaperones | 3 | \$177.50 | \$532.50 |
| Total Reserved Full Tuition Chaperones | | \$355.00 | \$.00 |
| Group Leader | 1 | | |

TOTAL DEPOSIT DUE on or before Sunday, October 15, 2023: \$3,120.00

Expected Balance Due: \$13,387.50

Final balance will be confirmed upon checkout on Departure Date.

Adjustment Date (90 Days Prior): Thursday, February 8, 2024

You may adjust your estimated participants on or before this date without loss of deposits or additional charge.

Guided Discoveries, Inc.

302 North El Camino Real #206, San Clemente, CA 92672.