



*A California nonprofit public benefit corporation*

## **Governing Board Meeting Agenda**

April 20 2023, 6:30 P.M.

Location: 575 W. Altadena Drive, Altadena, Ca. 91001

### **Instructions for Presentations to the Board by the Public**

Aveson Corporation ("Aveson"), which operates Aveson School of Leaders and Aveson Global Leadership Academy, welcomes your participation at the Aveson's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of Aveson in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. During normal operations, agendas are available at the door to the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact: Aveson Charter Schools, 1919 Pinecrest Dr., Altadena, CA 91001. Telephone: 626-797-1440. During remote operations, agendas will be available in the Zoom meeting upon arrival. Agendas and Board packets are also posted at [aveson.org](http://aveson.org)
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." You may specify that you wish to speak on an agenda item by completing the form before the meeting is called to order. Note: Special meetings do not include Oral Communications, but members of the public may still speak to agenda items, as during regular meetings.
3. "Oral Communications" is set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to public comment, not engage in discussion or take action. The Board may give direction to staff to respond to communications or speakers may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted will not exceed fifteen (15) minutes.
4. You will be given an opportunity to speak for up to five (5) minutes on agenda items when the Board discusses that item.
5. During remote operations, please keep your microphone muted, except when called upon by the Board. The chat may not be used by the public

during online meetings. It shall only be used by the Board to post public materials..

6. When addressing the Board, speakers are requested to state their name and adhere to the time limits.
7. You may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in Board Policy. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
8. In compliance with the Americans with Disabilities Act (ADA) and upon request, Aveson may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Aveson's main office.

## 1. PRELIMINARY

### 1.1. CALL TO ORDER

Meeting was called to order by the Board Chair at:

| ROLL CALL         | PRESENT | ABSENT |
|-------------------|---------|--------|
| Mari Bennett      |         |        |
| Javier Guzman     |         |        |
| Trinity Jolley    |         |        |
| Jeiran Lashai     |         |        |
| James Perreault   |         |        |
| Elsie Rivas Gómez |         |        |

### 1.2. Core Practice

### 1.3. Guiding Principle: Integrity is everything

## 2. COMMUNICATIONS

- 2.1. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

## 3. CONSENT AGENDA ITEMS

- 3.1. Approval of Board Minutes: 03-16-23
- 3.2. Approval of February Bank & Credit Card Statements
- 3.3. Approval of Amazon March Statement

## 4. DISCUSSION ITEMS

- 4.1. Financial Report Update
- 4.2. Site Directors' Reports. (May include: curriculum & instruction; equity, diversity, & inclusion; events & community; student achievement & support; professional development)
  - 4.2.1. ASL
  - 4.2.2. AGLA
- 4.3. Executive Director's Report. (May include: C & I; equity, diversity, & inclusion; events & community; student achievement & support; professional development; human resources; facilities; operations; finance)
  - 4.3.1. Annual Fund Update
  - 4.3.2. Covid Safety Update
  - 4.3.3. Rechartering Update
- 4.4. ACO Report

## 5. ACTION ITEMS

- 5.1. Approve ASL Calendar and Important Dates
- 5.2. Approve AGLA Calendar and Important Dates
- 5.3. Approve Aveson Board Resolution on Local Assignments
- 5.4. Approve Aveson Policy on Local Assignment Options
- 5.5. Approve AGLA Minutes Calculator
- 5.6. Approve Teachers Development Group

## 6. CLOSED SESSION

- 6.1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Government Code § 54956.9(d)(2): (1 matter).

## 7. RETURN TO PUBLIC SESSION

- 7.1. Report Out of Closed Session

## 8. ADJOURNMENT

Posting Certification: I, Ian McFeat, Executive Director of Aveson Charter Schools, certify this agenda was posted at each school's front office and [aveson.org](http://aveson.org) on or before Monday, April 17, 2023 at 5pm.



# Financial Update

Thursday,  
April 20, 2023

# Presentation Agenda

- Monthly Financials
- Cash Flow

# FY22-23 Combined Master Summary

## Revised Second Interim Budget

|              | FY22-23                | FY22-23               | FY22-23  |
|--------------|------------------------|-----------------------|----------|
|              | AGLA REVISED<br>BUDGET | ASL REVISED<br>BUDGET | COMBINED |
| Enrollment   | 220                    | 343                   | 563      |
| FY ADA (93%) | 196                    | 311                   | 507      |

|   |                     |                     |                      |
|---|---------------------|---------------------|----------------------|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 2,163,107        | \$ 3,241,335        | \$ 5,404,442         |
| Total 8100-8299 Federal Income                        | \$ 1,279,830        | \$ 824,198          | \$ 2,104,028         |
| Total 8300-8599 State Income                          | \$ 885,831          | \$ 850,852          | \$ 1,736,683         |
| Total 8600-8799 Local Income                          | \$ 274,477          | \$ 559,442          | \$ 833,920           |
| <b>TOTAL INCOME</b>                                   | <b>\$ 4,603,246</b> | <b>\$ 5,475,827</b> | <b>\$ 10,079,073</b> |

|  |                     |                     |                      |
|--|---------------------|---------------------|----------------------|
| Total 1000 Certificated Salaries                     | \$ 1,834,640        | \$ 2,220,094        | \$ 4,054,734         |
| Total 2000 Classified Salaries                       | \$ 672,375          | \$ 957,168          | \$ 1,629,543         |
| Total 3000 Employee Benefits                         | \$ 429,889          | \$ 583,255          | \$ 1,013,144         |
| Total 4000 Supplies                                  | \$ 324,727          | \$ 430,534          | \$ 755,261           |
| Total 5000 Services and Other Operating Expenditures | \$ 1,531,099        | \$ 1,245,962        | \$ 2,777,062         |
| Total 6000 Capital Outlay                            | \$ 34,009           | \$ 19,484           | \$ 53,493            |
| <b>TOTAL EXPENSE</b>                                 | <b>\$ 4,826,739</b> | <b>\$ 5,456,498</b> | <b>\$ 10,283,237</b> |

|   |              |           |              |
|---|--------------|-----------|--------------|
| NET INCREASE (DECREASE) IN FUND BALANCE | \$ (223,493) | \$ 19,330 | \$ (204,164) |
|---|--------------|-----------|--------------|

|                        |              |              |              |
|------------------------|--------------|--------------|--------------|
| BEGINNING FUND BALANCE | \$ 1,532,282 | \$ 1,265,733 | \$ 2,798,015 |
|------------------------|--------------|--------------|--------------|

|                     |              |              |              |
|---------------------|--------------|--------------|--------------|
| ENDING FUND BALANCE | \$ 1,308,790 | \$ 1,285,061 | \$ 2,593,851 |
|---------------------|--------------|--------------|--------------|

RESERVE (AS % OF EXPENSES)

27%

24%

25%

# Aveson One Time Funds

| One Time Funds                                 | AGLA               | ASL              |
|--|--------------------|------------------|
| A-G Success and Learning Loss Mitigation Grant | \$40,192           | -                |
| Charter School Facilities Incentive Grant      | -                  | \$16,553         |
| Educator's Effectiveness Grant                 | \$23,400           | \$30,450         |
| Employee Retention Credit                      | \$1,130,917        | \$525,000        |
| ESSER III                                      | -                  | \$81,461         |
| Expanded Learning Opportunities Program (ELOP) | \$50,000           | \$132,982        |
| Learning Recovery Emergency Block Grant        | \$170,577          | \$155,218        |
| Special Education Funds                        | \$53,866           | \$39,884         |
| <b>Total*</b>                                  | <b>\$1,468,952</b> | <b>\$981,548</b> |

\*Funds included in FY22-23 budget

# PY Declining Enrollment

One-time apportionments have been released by the CDE for the FY21-22 Hold Harmless Declining Enrollment

**AGLA = \$1,165,470**

- $367.88 - 248.43 = 119.45$  ADA difference

**ASL = \$572,527**

- $413.31 - 349.91 = 63.40$  ADA difference
- Not included in Feb projections
- Will be added when funds are received



# FY22-26 Combined Multi Year Projection

## Second Interim Budget Forecast

|  | FY22-23<br>SECOND<br>INTERIM<br>BUDGET | FY22-23<br>SECOND<br>INTERIM<br>BUDGET<br>FORECAST | FY23-24<br>BUDGET     | FY24-25<br>BUDGET     | FY25-26<br>BUDGET     |
|--|--|--|-----------------------|-----------------------|-----------------------|
| Enrollment   | 563                                    | 563  | 567                   | 567                   | 567                   |
| FY ADA   | 507                                    | 507  | 527                   | 527                   | 527                   |
|  |  |  |                       |                       |                       |
| <b>TOTAL INCOME</b>                                  | <b>\$ 10,079,073</b>                   | <b>\$ 10,171,565</b>                               | <b>\$ 8,301,306</b>   | <b>\$ 8,517,892</b>   | <b>\$ 8,725,624</b>   |
|  |  |  |                       |                       |                       |
| Total 1000 Certificated Salaries                     | \$ 4,054,735                           | \$ 4,076,171                                       | \$ 4,098,909          | \$ 4,098,909          | \$ 4,098,909          |
| Total 2000 Classified Salaries                       | \$ 1,629,543                           | \$ 1,629,543                                       | \$ 1,645,273          | \$ 1,645,273          | \$ 1,645,273          |
| Total 3000 Employee Benefits                         | \$ 1,013,144                           | \$ 1,013,144                                       | \$ 1,209,953          | \$ 1,220,227          | \$ 1,230,697          |
| Total 4000 Supplies                                  | \$ 755,261                             | \$ 769,783   | \$ 694,691            | \$ 700,997            | \$ 707,339            |
| Total 5000 Services and Other Operating Expenditures | \$ 2,777,061                           | \$ 2,845,464                                       | \$ 2,430,624          | \$ 2,428,912          | \$ 2,462,940          |
| Total 6000 Capital Outlay                            | \$ 53,493                              | \$ 53,493  | \$ 53,493             | \$ 53,493             | \$ 53,493             |
| <b>TOTAL EXPENSE</b>                                 | <b>\$ 10,283,236</b>                   | <b>\$ 10,387,597</b>                               | <b>\$ 10,132,943</b>  | <b>\$ 10,147,811</b>  | <b>\$ 10,198,650</b>  |
|  |  |  |                       |                       |                       |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b>       | <b>\$ (204,164)</b>                    | <b>\$ (216,032)</b>                                | <b>\$ (1,831,637)</b> | <b>\$ (1,629,919)</b> | <b>\$ (1,473,026)</b> |
|  |  |  |                       |                       |                       |
| <b>BEGINNING FUND BALANCE</b>                        | <b>\$ 2,798,015</b>                    | <b>\$ 2,798,015</b>                                | <b>\$ 2,581,983</b>   | <b>\$ 750,346</b>     | <b>\$ (879,573)</b>   |
|  |  |  |                       |                       |                       |
| <b>ENDING FUND BALANCE</b>                           | <b>\$ 2,593,851</b>                    | <b>\$ 2,581,983</b>                                | <b>\$ 750,346</b>     | <b>\$ (879,573)</b>   | <b>\$ (2,352,599)</b> |
|  |  |  |                       |                       |                       |
| <b>RESERVE (AS % OF EXPENSES)</b>                    | <b>25%</b>                             | <b>25%</b>   | <b>7%</b>             | <b>-9%</b>            | <b>-23%</b>           |

# FY22-23 Budget Highlights – Combined YTD Feb 2023

|   | WORKING<br>BUDGET<br>FY22-23 | YTD<br>Actuals        | 2022-23<br>Projections | Budget VS<br>Projections | (\$)<br>Budget<br>Remaining | (%)<br>Budget<br>Remaining |
|---|------------------------------|-----------------------|------------------------|--------------------------|-----------------------------|----------------------------|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 5,404,442                 | \$ 4,067,034          | \$ 5,404,442           | \$ -                     | \$ 1,337,408                | 25%                        |
| Total 8100-8299 Federal Income                        | \$ 2,104,028                 | \$ 711,961            | \$ 2,104,028           | \$ -                     | \$ 1,392,067                | 66%                        |
| Total 8300-8599 State Income                          | \$ 1,736,684                 | \$ 597,703            | \$ 1,736,696           | \$ 12                    | \$ 1,138,981                | 66%                        |
| Total 8600-8799 Local Income                          | \$ 833,919                   | \$ 789,693            | \$ 926,399             | \$ 92,480                | \$ 44,226                   | 5%                         |
| <b>TOTAL INCOME</b>                                   | <b>\$ 10,079,073</b>         | <b>\$ 6,166,391</b>   | <b>\$ 10,171,565</b>   | <b>\$ 92,493</b>         | <b>\$ 3,912,682</b>         | <b>39%</b>                 |
| Total 1000 Certificated Salaries                      | \$ 4,054,735                 | \$ 2,843,927          | \$ 4,076,171           | \$ 21,436                | \$ 1,210,808                | 30%                        |
| Total 2000 Classified Salaries                        | \$ 1,629,543                 | \$ 1,345,347          | \$ 1,629,543           | \$ -                     | \$ 284,196                  | 17%                        |
| Total 3000 Employee Benefits                          | \$ 1,013,144                 | \$ 742,633            | \$ 1,013,144           | \$ -                     | \$ 270,511                  | 27%                        |
| Total 4000 Supplies                                   | \$ 755,261                   | \$ 590,680            | \$ 769,783             | \$ 14,522                | \$ 164,582                  | 22%                        |
| Total 5000 Services and Other Operating Expenditures  | \$ 2,777,061                 | \$ 1,964,420          | \$ 2,845,464           | \$ 68,403                | \$ 866,685                  | 14%                        |
| Total 6000 Capital Outlay                             | \$ 53,493                    | \$ 40,120             | \$ 53,493              | \$ 0                     | \$ 13,373                   | 25%                        |
| <b>TOTAL EXPENSE</b>                                  | <b>\$ 10,283,236</b>         | <b>\$ 7,527,127</b>   | <b>\$ 10,387,597</b>   | <b>\$ 104,361</b>        | <b>\$ 2,810,154</b>         | <b>27%</b>                 |
| <b>NET INCOME (LOSS)</b>                              | <b>\$ (204,164)</b>          | <b>\$ (1,360,736)</b> | <b>\$ (216,032)</b>    | <b>\$ (11,868)</b>       | <b>\$ 1,102,528</b>         |                            |

# FY22-23 AGLA MYP Summary

## Revised Second Interim Budget

|  | FY22-23<br>SECOND<br>INTERIM<br>REVISED<br>BUDGET | FY22-23<br>SECOND<br>INTERIM<br>BUDGET<br>FORECAST | FY23-24<br>BUDGET     | FY24-25<br>BUDGET     | FY25-26<br>BUDGET     |
|--|---|--|-----------------------|-----------------------|-----------------------|
| Enrollment   | 220   | 220  | 220                   | 220                   | 220                   |
| FY ADA   | 196   | 196  | 205                   | 205                   | 205                   |
| <b>TOTAL INCOME</b>                                  | <b>\$ 4,603,246</b>                               | <b>\$ 4,658,349</b>                                | <b>\$ 3,421,714</b>   | <b>\$ 3,508,392</b>   | <b>\$ 3,588,567</b>   |
| Total 1000 Certificated Salaries                     | \$ 1,834,640                                      | \$ 1,834,640                                       | \$ 1,878,814          | \$ 1,878,814          | \$ 1,878,814          |
| Total 2000 Classified Salaries                       | \$ 672,375  | \$ 672,375   | \$ 688,105            | \$ 688,105            | \$ 688,105            |
| Total 3000 Employee Benefits                         | \$ 429,889  | \$ 429,889   | \$ 527,184            | \$ 531,519            | \$ 535,936            |
| Total 4000 Supplies                                  | \$ 324,727  | \$ 328,872   | \$ 299,375            | \$ 302,870            | \$ 306,394            |
| Total 5000 Services and Other Operating Expenditures | \$ 1,531,098                                      | \$ 1,588,043                                       | \$ 1,436,641          | \$ 1,421,331          | \$ 1,441,482          |
| Total 6000 Capital Outlay                            | \$ 34,009   | \$ 34,009  | \$ 34,009             | \$ 34,009             | \$ 34,009             |
| <b>TOTAL EXPENSE</b>                                 | <b>\$ 4,826,738</b>                               | <b>\$ 4,887,827</b>                                | <b>\$ 4,864,128</b>   | <b>\$ 4,856,648</b>   | <b>\$ 4,884,740</b>   |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b>       | <b>\$ (223,492)</b>                               | <b>\$ (229,479)</b>                                | <b>\$ (1,442,414)</b> | <b>\$ (1,348,256)</b> | <b>\$ (1,296,172)</b> |
| <b>BEGINNING FUND BALANCE</b>                        | <b>\$ 1,532,282</b>                               | <b>\$ 1,532,282</b>                                | <b>\$ 1,302,803</b>   | <b>\$ (139,611)</b>   | <b>\$ (1,487,867)</b> |
| <b>ENDING FUND BALANCE</b>                           | <b>\$ 1,308,790</b>                               | <b>\$ 1,302,803</b>                                | <b>\$ (139,611)</b>   | <b>\$ (1,487,867)</b> | <b>\$ (2,784,040)</b> |
| <b>RESERVE (AS % OF EXPENSES)</b>                    | <b>27%</b>  | <b>27%</b>   | <b>-3%</b>            | <b>-31%</b>           | <b>-57%</b>           |

# FY22-23 Budget Highlights – AGLA

## YTD Feb 2023

|   | WORKING BUDGET FY22-23 | YTD Actuals         | 2022-23 Projections | WORKING Budget VS Projections | (\$ ) Budget Remaining | (%) Budget Remaining | CWM Comments                                |
|---|------------------------|---------------------|---------------------|-------------------------------|------------------------|----------------------|---|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 2,163,107           | \$ 1,705,890        | \$ 2,163,107        | \$ -                          | \$ 457,216             | 21%                  |   |
| Total 8100-8299 Federal Income                        | \$ 1,279,830           | \$ 608,985          | \$ 1,279,830        | \$ -                          | \$ 670,845             | 52%                  |   |
| Total 8300-8599 State Income                          | \$ 885,831             | \$ 226,868          | \$ 885,831          | \$ (0)                        | \$ 628,616             | 71%                  |   |
| Total 8600-8799 Local Income                          | \$ 274,477             | \$ 277,329          | \$ 329,580          | \$ 55,103                     | \$ (2,852)             | -1%                  | Local: Food Service, Field Trips, Donations |
| <b>TOTAL INCOME</b>                                   | <b>\$ 4,603,246</b>    | <b>\$ 2,819,073</b> | <b>\$ 4,658,349</b> | <b>\$ 55,103</b>              | <b>\$ 1,753,826</b>    | <b>38%</b>           |   |
| Total 1000 Certificated Salaries                      | \$ 1,834,640           | \$ 1,227,345        | \$ 1,834,640        | \$ -                          | \$ 607,295             | 33%                  |   |
| Total 2000 Classified Salaries                        | \$ 672,375             | \$ 559,908          | \$ 672,375          | \$ -                          | \$ 112,467             | 17%                  |   |
| Total 3000 Employee Benefits                          | \$ 429,889             | \$ 316,208          | \$ 429,889          | \$ -                          | \$ 113,681             | 26%                  |   |
| Total 4000 Supplies                                   | \$ 324,727             | \$ 249,768          | \$ 328,872          | \$ 4,145                      | \$ 74,959              | 23%                  | Inst Materials and Supplies                 |
| Total 5000 Services and Other Operating Expenditures  | \$ 1,531,098           | \$ 1,191,455        | \$ 1,588,043        | \$ 56,945                     | \$ 339,644             | 22%                  | Field Trips, SIS                            |
| Total 6000 Capital Outlay                             | \$ 34,009              | \$ 25,507           | \$ 34,009           | \$ 0                          | \$ 8,502               | 25%                  |   |
| <b>TOTAL EXPENSE</b>                                  | <b>\$ 4,826,738</b>    | <b>\$ 3,570,191</b> | <b>\$ 4,887,827</b> | <b>\$ 61,090</b>              | <b>\$ 1,256,547</b>    | <b>26%</b>           |   |
| <b>NET INCOME (LOSS)</b>                              | <b>\$ (223,492)</b>    | <b>\$ (751,118)</b> | <b>\$ (229,479)</b> | <b>\$ (5,987)</b>             | <b>\$ 497,279</b>      |                      |   |

# FY22-23 ASL MYP Summary

## Second Interim Budget Forecast

|  | FY22-23<br>SECOND<br>INTERIM<br>REVISED<br>BUDGET | FY22-23<br>SECOND<br>INTERIM<br>BUDGET<br>FORECAST | FY23-24<br>BUDGET   | FY24-25<br>BUDGET   | FY25-26<br>BUDGET   |
|--|---|--|---------------------|---------------------|---------------------|
| Enrollment   | 343   | 343  | 347                 | 347                 | 347                 |
| FY ADA   | 311   | 311  | 323                 | 323                 | 323                 |
| <b>TOTAL INCOME</b>                                  | <b>\$ 5,475,827</b>                               | <b>\$ 5,513,217</b>                                | <b>\$ 4,879,593</b> | <b>\$ 5,009,499</b> | <b>\$ 5,137,056</b> |
| Total 1000 Certificated Salaries                     | \$ 2,220,095                                      | \$ 2,241,531                                       | \$ 2,220,095        | \$ 2,220,095        | \$ 2,220,095        |
| Total 2000 Classified Salaries                       | \$ 957,168  | \$ 957,168   | \$ 957,168          | \$ 957,168          | \$ 957,168          |
| Total 3000 Employee Benefits                         | \$ 583,255  | \$ 583,255   | \$ 682,769          | \$ 688,709          | \$ 694,761          |
| Total 4000 Supplies                                  | \$ 430,534  | \$ 440,910   | \$ 395,317          | \$ 398,127          | \$ 400,944          |
| Total 5000 Services and Other Operating Expenditures | \$ 1,245,963                                      | \$ 1,257,421                                       | \$ 993,983          | \$ 1,007,580        | \$ 1,021,458        |
| Total 6000 Capital Outlay                            | \$ 19,484   | \$ 19,484  | \$ 19,484           | \$ 19,484           | \$ 19,484           |
| <b>TOTAL EXPENSE</b>                                 | <b>\$ 5,456,499</b>                               | <b>\$ 5,499,770</b>                                | <b>\$ 5,268,815</b> | <b>\$ 5,291,162</b> | <b>\$ 5,313,910</b> |
| <b>NET INCREASE (DECREASE) IN FUND BALANCE</b>       | <b>\$ 19,328</b>                                  | <b>\$ 13,447</b>                                   | <b>\$ (389,222)</b> | <b>\$ (281,663)</b> | <b>\$ (176,854)</b> |
| <b>BEGINNING FUND BALANCE</b>                        | <b>\$ 1,265,733</b>                               | <b>\$ 1,265,733</b>                                | <b>\$ 1,279,180</b> | <b>\$ 889,958</b>   | <b>\$ 608,295</b>   |
| <b>ENDING FUND BALANCE</b>                           | <b>\$ 1,285,061</b>                               | <b>\$ 1,279,180</b>                                | <b>\$ 889,958</b>   | <b>\$ 608,295</b>   | <b>\$ 431,441</b>   |
| <b>RESERVE (AS % OF EXPENSES)</b>                    | <b>24%</b>  | <b>23%</b>   | <b>17%</b>          | <b>11%</b>          | <b>8%</b>           |

# FY22-23 Budget Highlights – ASL

## YTD Feb 2023

|   | WORKING<br>BUDGET<br>FY22-23 | YTD<br>Actuals      | 2022-23<br>Projections | Working<br>Budget VS<br>Projections | (\$)<br>Budget<br>Remaining | (%)<br>Budget<br>Remaining | Comments                                    |
|---|------------------------------|---------------------|------------------------|-------------------------------------|-----------------------------|----------------------------|---|
| Total 8011-8096 Local Control Funding Formula Sources | \$ 3,241,335                 | \$ 2,361,143        | \$ 3,241,335           | \$ -                                | \$ 880,192                  | 27%                        |   |
| Total 8100-8299 Federal Income                        | \$ 824,198                   | \$ 102,976          | \$ 824,198             | \$ -                                | \$ 721,222                  | 88%                        |   |
| Total 8300-8599 State Income                          | \$ 850,852                   | \$ 370,835          | \$ 850,865             | \$ 13                               | \$ 480,017                  | 56%                        |   |
| Total 8600-8799 Local Income                          | \$ 559,442                   | \$ 512,364          | \$ 596,819             | \$ 37,377                           | \$ 47,078                   | 8%                         | Local: Food Service, Field Trips, Donations |
| <b>TOTAL INCOME</b>                                   | <b>\$ 5,475,827</b>          | <b>\$ 3,347,318</b> | <b>\$ 5,513,217</b>    | <b>\$ 37,390</b>                    | <b>\$ 2,128,509</b>         | <b>39%</b>                 |   |
| Total 1000 Certificated Salaries                      | \$ 2,220,095                 | \$ 1,616,582        | \$ 2,241,531           | \$ 21,436                           | \$ 603,513                  | 27%                        | Subs  |
| Total 2000 Classified Salaries                        | \$ 957,168                   | \$ 785,439          | \$ 957,168             | \$ -                                | \$ 171,729                  | 18%                        |   |
| Total 3000 Employee Benefits                          | \$ 583,255                   | \$ 426,425          | \$ 583,255             | \$ -                                | \$ 156,830                  | 27%                        |   |
| Total 4000 Supplies                                   | \$ 430,534                   | \$ 340,911          | \$ 440,910             | \$ 10,376                           | \$ 89,623                   | 21%                        | Inst Materials and Supplies                 |
| Total 5000 Services and Other Operating Expenditures  | \$ 1,245,963                 | \$ 772,966          | \$ 1,257,421           | \$ 11,458                           | \$ 472,997                  | 38%                        | Field Trips, SIS                            |
| Total 6000 Capital Outlay                             | \$ 19,484                    | \$ 14,613           | \$ 19,484              | \$ 0                                | \$ 4,871                    | 25%                        |   |
| <b>TOTAL EXPENSE</b>                                  | <b>\$ 5,456,499</b>          | <b>\$ 3,956,936</b> | <b>\$ 5,499,770</b>    | <b>\$ 43,271</b>                    | <b>\$ 1,499,563</b>         | <b>27%</b>                 |   |
| <b>NET INCOME (LOSS)</b>                              | <b>\$ 19,328</b>             | <b>\$ (609,618)</b> | <b>\$ 13,447</b>       | <b>\$ (5,881)</b>                   | <b>\$ 628,946</b>           |                            |   |

# Other Budget Considerations

The following accounts are examples or areas that may have budget impacts that cannot be determined at this time –

- Additional revenue and timing from One Time Funds including Employee Retention Credit and Enrollment Hold harmless
- 8800 Donations
- 5845 Legal Fees
- 5875 Instructional Consultants
- Prior Year Adjustments

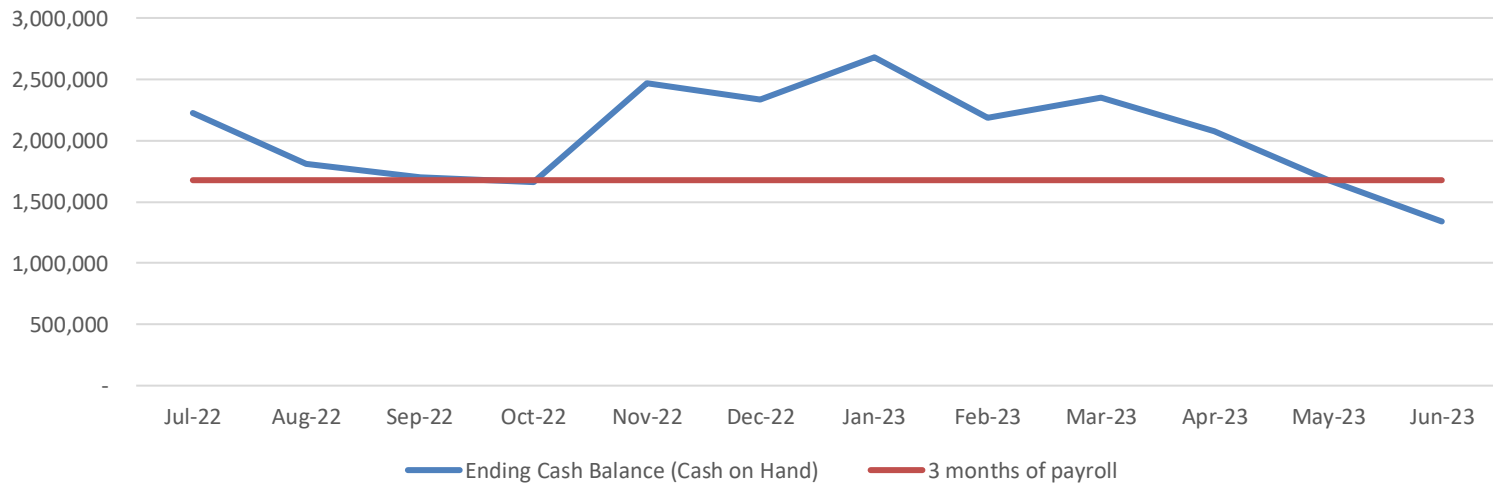
# Additional Considerations

- Maintain enough cash on hand for monthly expenditures
- Plan ahead and consider the long term by projecting multi-year budgets
- Create backup plans, goals and deadlines
- One-time funds are not recommended to fund ongoing expenses
- Maintain a flexible budget as more information becomes available



# Recommended Cash on Hand

Cash Flow: Cash on Hand vs Recommended (3 months)



- Timing of receivables not included in this projection
  - Employee Retention Credit (2<sup>nd</sup> apportionment)
  - Hold harmless enrollment (April/May 2023)
  - Reimbursement of state/federal funds spent in FY21-22
- Line of Credit available to draw down: \$430,000

# Cash Update – Cash is King

|                            | <b>Gold<br/>Standard</b> | <b>Cash Balance<br/>as of<br/>1/31/2023</b> | <b>Projected<br/>Cash Balance<br/>as of<br/>6/30/2023*</b> |
|----------------------------|--------------------------|---|--|
| <b>3 months of payroll</b> | \$1,633,922              | \$ 2,184,286                                | \$ 1,342,154   |
| <b>Days Cash on Hand</b>   | 60                       | 78  | 48   |

*\*Includes one time LOC payments*

## Other Cash Analysis

|                                   |                     |                     |
|-----------------------------------|---------------------|---------------------|
| <b>Cash Balance</b>               | <b>\$ 2,184,286</b> | <b>\$ 1,342,154</b> |
| LOC Balance                       | 60,000              | 40,000              |
| Employee Retention Credit (Net)   | 439,406             | 439,406             |
| Projected Receivables             |                     |                     |
| Employee Retention Credit (Net)   |                     | 918,445             |
| Due from Grantor                  |                     | 531,448             |
| <b>Adjusted Cash Balance</b>      | <b>2,184,286</b>    | <b>2,792,047</b>    |
| <b>Adjusted Days Cash on Hand</b> |                     | <b>103</b>          |

*\*Includes one time LOC payments*





| WORKING BUDGET FY22-23                              | PRIOR YEAR P-2 |               |               |               |               |               |               | P-1           |               |                 |                 | P-2             |           | YTD Actuals | 2022-23 Projections | Budget VS Projections | (\$) Budget Remaining | (%) Budget Remaining |
|---|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|-----------------|-----------------|-----------|-------------|---------------------|-----------------------|-----------------------|----------------------|
|   | ACTUAL Jul-22  | ACTUAL Aug-22 | ACTUAL Sep-22 | ACTUAL Oct-22 | ACTUAL Nov-22 | ACTUAL Dec-22 | ACTUAL Jan-23 | ACTUAL Feb-23 | ACTUAL Mar-23 | Forecast Apr-23 | Forecast May-23 | Forecast Jun-23 | Accrual   |             |                     |                       |                       |                      |
| Beginning Cash Balance                              | 2,229,160      | 2,227,291     | 1,812,440     | 1,704,029     | 1,662,105     | 2,466,280     | 2,337,455     | 2,678,726     | 2,184,286     | 2,350,731       | 2,077,881       | 1,675,217       | 1,342,154 |             |                     |                       |                       |                      |
| Cash Flow from Operating Activities                 | (315,197)      | (469,797)     | (253,543)     | (195,190)     | 228,688       | (320,035)     | 328,943       | (497,488)     | 132,883       | (311,033)       | (439,837)       | (369,068)       | 2,264,642 |             |                     |                       |                       |                      |
| Net Income (Loss)                                   |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 1 Change in Accounts Receivable                     |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 1.1 Due from Grantor                                | 439,938        | 93,086        | 142,340       | 110,773       | 286,256       | 61,777        | (824)         | (8,400)       | 34,104        | 38,726          | 37,715          | 36,546          |           |             |                     |                       |                       |                      |
| 2 Change in Accounts Payable                        | (50,941)       | (41,067)      | (17,843)      | 21,163        | 35,248        | (61,541)      | 879           | 23,688        |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Clean Energy funds - refund                         |                |               |               |               |               |               |               | 18,303        |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 9 Change in Other Liabilities (incl Due to Grantor) |                |               | (7,739)       | (13,930)      | (8,400)       | (13,930)      | (27,860)      |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 5 Change in Payroll Liabilities                     | (170,806)      | (1,754)       | 9,719         | (15,598)      | 9,274         | (1,812)       | 7,738         |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 6 Change in Prepaid Expenditures                    | 94,168         | 5,000         |               |               |               |               | (30,000)      |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 7 Change in Deferred Revenue                        | 21,447         | 223           | 19,197        | 51,401        | 253,650       | 207,259       | 32,936        |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| 8 Depreciation Expense                              | 4,458          | 4,458         | 4,458         | 4,458         | 4,458         | 4,458         | 4,458         | 4,458         | 4,458         | 4,458           | 4,458           | 4,458           |           |             |                     |                       |                       |                      |
| Cash Flow from Investing Activities                 | (19,936)       |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Capital Expenditures                                |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Change in Security Deposits                         |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Cash Flow from Financing Activities                 |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Source- Sale of Receivables                         |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Use- Sale of Receivables                            |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Source- Loans                                       |                |               |               |               |               |               |               |               |               |                 |                 |                 |           |             |                     |                       |                       |                      |
| Use- Loans  | (5,000)        | (5,000)       | (5,000)       | (5,000)       | (5,000)       | (5,000)       | (5,000)       | (5,000)       | (5,000)       | (5,000)         | (5,000)         | (5,000)         |           |             |                     |                       |                       |                      |
| Ending Cash Balance (Cash on Hand)                  | 2,227,291      | 1,812,440     | 1,704,029     | 1,662,105     | 2,466,280     | 2,337,455     | 2,678,726     | 2,184,286     | 2,350,731     | 2,077,881       | 1,675,217       | 1,342,154       | 1,472,795 |             |                     |                       |                       |                      |

AVESON - AGLA  
CASHFLOW PROJECTIONS  
FISCAL YEAR 2022-23



outlier contract

Table with 2 columns: Description and Value. Rows include Enrollment (264.00), P2 ADA (243.15), and Unduplicated Pupil Count % (32%).

12 11 10 9 8 7 6 5 4 3 2 1

docs over to Celeste Thursday

Main financial projection table with columns: Working Budget FY22-23, Actuals (Jul-22 to Dec-22), P-1 Forecast (Mar-23 to May-23), P-2 Accrual (Jun-23), YTD Actuals, 2022-23 Projections, Working Budget vs Projections, (\$ Budget Remaining), and (% Budget Remaining). Rows are categorized into Income and Expense.







AVESON - ASL  
CASHFLOW PROJECTIONS  
FISCAL YEAR 2022-23

75,000.00



|   | WORKING BUDGET FY22-23 | PRIOR YEAR P-2      |                     |                    |                    |                     |                    | P-1               |                     |                   |                     | P-2                 |                     | YTD Actuals         | 2022-23 Projections | Working Budget VS Projections | (\$ Budget Remaining) | (% Budget Remaining) |             |           |
|---|------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|--------------------|-------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------------|-----------------------|----------------------|-------------|-----------|
|   |                        | Forecast Jul-22     | ACTUAL Aug-22       | ACTUAL Sep-22      | ACTUAL Oct-22      | ACTUAL Nov-22       | ACTUAL Dec-22      | ACTUAL Jan-23     | ACTUAL Feb-23       | Forecast Mar-23   | Forecast Apr-23     | Forecast May-23     | Forecast Jun-23     |                     |                     |                               |                       |                      | Accrual     |           |
| 4430 Other Furniture, Equipment & Supplies                  | 11,363                 | 482                 | 1,872               | 4,215              | 1,267              | 3,285               | 242                | -                 | 5,006               | -                 | -                   | -                   | -                   | -                   | 5,006               | (5,006)                       | -44%                  |                      |             |           |
| 4700 Food/Food Supplies                                     | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | 0%                    |                      |             |           |
| 4710 Student Food Service                                   | 267,214                | 6,197               | 8,326               | 25,743             | 26,946             | 24,533              | 19,706             | 13,611            | 25,687              | 32,434            | 28,010              | 28,010              | 28,010              | -                   | 84,030              | 31%                           |                       |                      |             |           |
| 4720 Other Food   | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | 0%                    |                      |             |           |
| <b>Total 4000 Supplies</b>                                  | <b>\$ 430,534</b>      | <b>\$ 33,424</b>    | <b>\$ 40,249</b>    | <b>\$ 41,459</b>   | <b>\$ 34,735</b>   | <b>\$ 43,831</b>    | <b>\$ 29,752</b>   | <b>\$ 24,999</b>  | <b>\$ 45,678</b>    | <b>\$ 46,786</b>  | <b>\$ 33,333</b>    | <b>\$ 33,333</b>    | <b>\$ 33,333</b>    | <b>\$ -</b>         | <b>\$ 340,911</b>   | <b>\$ 440,910</b>             | <b>\$ 10,376</b>      | <b>\$ 89,623</b>     | <b>21%</b>  |           |
| <b>5000 Services and Other Operating Expenditures</b>       |                        |                     |                     |                    |                    |                     |                    |                   |                     |                   |                     |                     |                     |                     |                     |                               |                       |                      |             |           |
| 5200 Conference Fees  | 6,000                  | -                   | 110                 | 50                 | 199                | 56                  | -                  | 103               | -                   | 1,827             | 1,827               | 1,827               | -                   | 518                 | 6,000               | -                             | 5,482                 | 91%                  |             |           |
| 5300 Dues and Memberships                                   | 10,000                 | 4,773               | 2,288               | 60                 | 98                 | 510                 | 308                | 282               | 60                  | 521               | 521                 | 521                 | -                   | 8,438               | 10,000              | -                             | 1,562                 | 16%                  |             |           |
| 5400 Insurance  | 66,063                 | -                   | 6,262               | 25,048             | 12,525             | 6,140               | 6,139              | 6,139             | 6,139               | 6,139             | 6,139               | 6,139               | -                   | 68,392              | 68,392              | 2,328                         | (2,328)               | -4%                  |             |           |
| 5510 Utilities- Gas and Electric                            | 73,800                 | 4,164               | 8,703               | 7,469              | 15,003             | 6,240               | 5,285              | 5,924             | 12,840              | 2,724             | 2,724               | 2,724               | -                   | 65,628              | 73,800              | -                             | 8,172                 | 11%                  |             |           |
| 5515 Janitorial, Gardening Services                         | 6,745                  | 702                 | 112                 | 2,141              | 380                | 380                 | 760                | 371               | 380                 | 380               | 380                 | 380                 | -                   | 5,605               | 6,745               | 0                             | 1,140                 | 17%                  |             |           |
| 5520 Security   | 500                    | -                   | -                   | -                  | -                  | -                   | -                  | -                 | 167                 | 167               | 167                 | 167                 | -                   | 500                 | -                   | -                             | 500                   | 100%                 |             |           |
| 5525 Utilities - Waste                                      | 13,816                 | 1,262               | 1,363               | 1,363              | -                  | 1,045               | 597                | 1,493             | 2,231               | 2,231             | 2,231               | 2,231               | -                   | 7,123               | 13,816              | -                             | 6,693                 | 48%                  |             |           |
| 5530 Utilities - Water                                      | 18,000                 | -                   | 3,701               | 3,563              | 2,525              | 2,525               | -                  | 2,066             | 2,066               | 2,048             | 2,048               | 2,048               | -                   | 11,855              | 18,000              | -                             | 6,145                 | 34%                  |             |           |
| 5605 Equip Rental/Lease                                     | 17,000                 | 1,183               | 1,183               | 1,528              | 1,183              | 1,183               | 1,729              | 1,424             | 1,225               | 2,036             | 1,442               | 1,442               | -                   | 12,674              | 17,000              | -                             | 4,326                 | 25%                  |             |           |
| 5610 Rent   | 113,465                | 8,771               | 9,458               | 10,175             | 9,681              | 9,646               | 9,226              | 9,257             | 10,739              | 9,100             | 9,450               | 9,450               | -                   | 86,054              | 114,404             | 939                           | 27,411                | 24%                  |             |           |
| 5615 Repairs and Maintenance - Buildings                    | 39,787                 | 763                 | 9,758               | 26,895             | 256                | 335                 | 1,711              | 69                | 2,372               | 1,154             | -                   | -                   | -                   | 43,313              | 43,313              | 3,526                         | (3,526)               | -9%                  |             |           |
| 5616 Repairs and Maintenance - Computers                    | 3,152                  | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | 1,051             | 1,051               | 1,051               | -                   | 3,152               | -                   | -                             | 3,152                 | 100%                 |             |           |
| 5618 Repairs and Maintenance - Vehicles expense             | 1,500                  | -                   | 375                 | 150                | -                  | -                   | -                  | -                 | -                   | 325               | 325                 | 325                 | -                   | 525                 | 1,500               | -                             | 975                   | 65%                  |             |           |
| 5800 Prof/Consulting  | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5803 Auditing Fees  | 6,903                  | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | 2,301             | 2,301               | 2,301               | -                   | -                   | 6,903               | -                             | 6,903                 | 100%                 |             |           |
| 5807 Legal Settlements                                      | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5809 Banking/CC/Other Fees                                  | 7,900                  | 584                 | 773                 | 384                | 401                | 479                 | 564                | 1,182             | 388                 | 488               | 886                 | 886                 | -                   | 5,241               | 7,900               | -                             | 2,659                 | 34%                  |             |           |
| 5810 Educational Consultants                                | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5811 AEC  | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5812 Business Services                                      | 66,406                 | -                   | 5,131               | 5,131              | 5,031              | 5,031               | 5,031              | 5,078             | 5,031               | 8,637             | 8,637               | 8,637               | -                   | 40,495              | 66,406              | -                             | 25,911                | 39%                  |             |           |
| 5824 District Oversight Fees                                | 32,413                 | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | 10,804            | 10,804              | 10,804              | -                   | -                   | 32,413              | -                             | 32,413                | 100%                 |             |           |
| 5815 Advertising/Recruiting                                 | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5830 Field Trips  | 4,010                  | 17                  | 2,860               | 83                 | 290                | 11                  | 750                | 2,100             | -                   | -                 | -                   | -                   | -                   | 6,110               | 6,110               | 2,100                         | (2,100)               | -52%                 |             |           |
| 5836 Fingerprinting/Live scan                               | 256                    | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | 85                | 85                  | 85                  | -                   | -                   | 256                 | -                             | 256                   | 100%                 |             |           |
| 5839 Fundraising Expense                                    | 3,500                  | 8                   | -                   | -                  | 397                | -                   | 728                | -                 | 425                 | 647               | 647                 | 647                 | -                   | 1,558               | 3,500               | -                             | 1,942                 | 55%                  |             |           |
| 5843 Interest Expense/Misc. fee                             | 6,000                  | 197                 | 205                 | 194                | 177                | 172                 | 156                | 151               | 117                 | 1,497             | 1,497               | 1,497               | -                   | 1,510               | 6,000               | -                             | 4,490                 | 75%                  |             |           |
| 5845 Legal Fees   | 81,750                 | -                   | 4,031               | 1,031              | 1,529              | 572                 | 49                 | 2,698             | 423                 | 23,806            | 23,806              | 23,806              | -                   | 10,333              | 81,750              | -                             | 71,417                | 87%                  |             |           |
| 5848 Licenses and Other Fees                                | 2,763                  | 625                 | -                   | -                  | 625                | -                   | 1,513              | -                 | -                   | -                 | -                   | -                   | -                   | 2,763               | 2,763               | 0                             | (0)                   | 0%                   |             |           |
| 5851 Marketing and Student Recruiting                       | 28,000                 | 2,100               | 591                 | 9,751              | 4,200              | 3,786               | 3,786              | 3,786             | 3,786               | 3,786             | 3,786               | 3,786               | -                   | 16,642              | 28,000              | -                             | 11,358                | 41%                  |             |           |
| 5854 Consultants - Other                                    | 164,500                | 7,441               | 7,995               | 5,428              | 7,419              | 5,490               | 9,374              | 5,735             | 13,096              | 2,750             | 33,257              | 33,257              | -                   | 64,729              | 164,500             | -                             | 99,771                | 61%                  |             |           |
| 5855 Ed Consultants   | 19,443                 | -                   | -                   | -                  | 950                | 550                 | 650                | 4,385             | 4,303               | 4,303             | 4,303               | 4,303               | -                   | 6,535               | 19,443              | -                             | 12,908                | 66%                  |             |           |
| 5856 Enrichment   | 31,775                 | 10,504              | 1,020               | 551                | 184                | 638                 | 5,489              | 1,205             | (2,517)             | 908               | 4,597               | 4,597               | -                   | 17,983              | 31,775              | -                             | 13,792                | 43%                  |             |           |
| 5857 Payroll Services                                       | 12,750                 | 749                 | 852                 | 1,014              | 1,003              | 1,035               | 1,049              | 1,176             | 967                 | 1,034             | 1,291               | 1,291               | -                   | 8,878               | 12,750              | -                             | 3,872                 | 30%                  |             |           |
| 5860 Printing and Reproduction                              | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5861 PY Expenses (Unaccrued)                                | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5862 Professional Development                               | 30,450                 | 730                 | 11,799              | 307                | 989                | 5,070               | 450                | 58                | -                   | 3,682             | 3,682               | 3,682               | -                   | 19,403              | 30,450              | -                             | 11,047                | 36%                  |             |           |
| 5873 Financial Services                                     | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5874 SPED Encroachment                                      | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5875 SPED Consultants                                       | 204,025                | 497                 | 2,490               | 3,560              | 3,569              | 34,183              | 41,672             | 7,755             | 18,184              | 2,419             | 29,899              | 29,899              | 29,899              | 114,329             | 204,025             | -                             | 89,696                | 44%                  |             |           |
| 5876 Sports   | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5877 Staff Recruiting/Hiring                                | 1,000                  | -                   | -                   | 600                | -                  | -                   | -                  | -                 | -                   | 133               | 133                 | 133                 | -                   | 600                 | 1,000               | -                             | 400                   | 40%                  |             |           |
| 5878 Student Assessment                                     | 20,482                 | 1,932               | 18,550              | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | 20,482              | 20,482              | -                             | -                     | 0%                   |             |           |
| 5881 Student Information System                             | 11,000                 | 1,788               | -                   | 9,113              | -                  | -                   | -                  | -                 | 5,486               | -                 | -                   | -                   | -                   | 16,386              | 16,386              | 5,386                         | (5,386)               | -49%                 |             |           |
| 5883 Substitutes (Contracted)                               | 18,000                 | -                   | 488                 | 1,708              | 1,098              | 2,318               | 2,440              | 3,660             | 2,440               | 1,283             | 1,283               | 1,283               | -                   | 14,152              | 18,000              | -                             | 3,848                 | 21%                  |             |           |
| 5887 Technology Services                                    | 83,004                 | 36,254              | 4,250               | 4,250              | 4,250              | 4,250               | 4,250              | 4,250             | 4,250               | 4,250             | 4,250               | 4,250               | -                   | 70,254              | 83,004              | (0)                           | 12,750                | 15%                  |             |           |
| 5893 Student Transportation                                 | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| 5899 Misc. Operating Expenses                               | 2,719                  | 70                  | -                   | 832                | -                  | -                   | -                  | -                 | 600                 | 406               | 406                 | 406                 | -                   | 1,502               | 2,719               | -                             | 1,217                 | 45%                  |             |           |
| 5910 Communications- Internet/Website Fees                  | 20,742                 | 1,158               | 2,688               | 1,340              | 5,548              | 765                 | 2,091              | 719               | 796                 | 650               | 719                 | 796                 | 650                 | 15,756              | 17,921              | (2,821)                       | 4,986                 | 24%                  |             |           |
| 5915 Communications- Postage and Delivery                   | 1,342                  | 27                  | 194                 | 90                 | -                  | -                   | -                  | -                 | 189                 | 280               | 280                 | 280                 | -                   | 500                 | 1,342               | -                             | 841                   | 63%                  |             |           |
| 5920 Communications- Telephone & Fax                        | 15,000                 | 540                 | -                   | 1,387              | 540                | 1,045               | 500                | 894               | 540                 | 715               | 2,767               | 2,767               | -                   | 6,700               | 15,000              | -                             | 8,300                 | 55%                  |             |           |
| 5999 Expense Suspense                                       | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| <b>Total 5000 Services and Other Operating Expenditures</b> | <b>\$ 1,245,963</b>    | <b>\$ 86,829</b>    | <b>\$ 103,729</b>   | <b>\$ 103,543</b>  | <b>\$ 84,882</b>   | <b>\$ 97,401</b>    | <b>\$ 102,290</b>  | <b>\$ 57,651</b>  | <b>\$ 91,789</b>    | <b>\$ 44,851</b>  | <b>\$ 161,483</b>   | <b>\$ 161,559</b>   | <b>\$ 161,413</b>   | <b>\$ -</b>         | <b>772,966</b>      | <b>\$ 1,257,421</b>           | <b>11,458</b>         | <b>472,997</b>       | <b>38%</b>  |           |
| <b>6000 Capital Outlay</b>                                  |                        |                     |                     |                    |                    |                     |                    |                   |                     |                   |                     |                     |                     |                     |                     |                               |                       |                      |             |           |
| 6900 Depreciation Expense                                   | 19,484                 | 1,624               | 1,624               | 1,624              | 1,624              | 1,624               | 1,624              | 1,624             | 1,624               | 1,624             | 1,624               | 1,624               | 1,624               | 14,613              | 19,484              | 0                             | 4,871                 | 25%                  |             |           |
| 6901 Amortization Expense                                   | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| <b>Total 6000 Capital Outlay</b>                            | <b>\$ 19,484</b>       | <b>\$ 1,624</b>     | <b>\$ 1,624</b>     | <b>\$ 1,624</b>    | <b>\$ 1,624</b>    | <b>\$ 1,624</b>     | <b>\$ 1,624</b>    | <b>\$ 1,624</b>   | <b>\$ 1,624</b>     | <b>\$ 1,624</b>   | <b>\$ 1,624</b>     | <b>\$ 1,624</b>     | <b>\$ 1,624</b>     | <b>\$ 14,613</b>    | <b>\$ 19,484</b>    | <b>0</b>                      | <b>4,871</b>          | <b>25%</b>           |             |           |
| 7438 Debt Service - Bond Payments/ & Interest               | -                      | -                   | -                   | -                  | -                  | -                   | -                  | -                 | -                   | -                 | -                   | -                   | -                   | -                   | -                   | -                             | -                     | -                    | 0%          |           |
| <b>Total Other Outgo</b>                                    | <b>\$ -</b>            | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>         | <b>\$ -</b>        | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>                   | <b>\$ -</b>           | <b>\$ -</b>          | <b>\$ -</b> | <b>0%</b> |
| <b>TOTAL EXPENSE</b>  | <b>\$ 5,456,499</b>    | <b>\$ 220,484</b>   | <b>\$ 418,160</b>   | <b>\$ 486,576</b>  | <b>\$ 477,601</b>  | <b>\$ 551,262</b>   | <b>\$ 467,303</b>  | <b>\$ 399,496</b> | <b>\$ 491,102</b>   | <b>\$ 444,953</b> | <b>\$ 527,027</b>   | <b>\$ 527,103</b>   | <b>\$ 519,526</b>   | <b>\$ (30,822)</b>  | <b>3,956,936</b>    | <b>\$ 5,499,770</b>           | <b>\$ 43,271</b>      | <b>\$ 1,499,563</b>  | <b>27%</b>  |           |
| <b>NET INCOME (LOSS)</b>                                    | <b>\$ 19,328</b>       | <b>\$ (128,218)</b> | <b>\$ (207,742)</b> | <b>\$ (85,010)</b> | <b>\$ (80,661)</b> | <b>\$ (144,723)</b> | <b>\$ (93,579)</b> | <b>\$ 257,700</b> | <b>\$ (248,199)</b> | <b>\$ 120,814</b> | <b>\$ (138,674)</b> | <b>\$ (182,677)</b> | <b>\$ (172,519)</b> | <b>\$ 1,116,935</b> | <b>(609,618)</b>    | <b>\$ 13,447</b>              | <b>(5,881)</b>        | <b>628,946</b>       |             |           |

## Aveson School of Leaders 2023-24 Calendar - 176 days (pending board approval)

| June '23 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 |    |

| July '23 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| August '23 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 | 31 |    |    |

| School Day Information             |  |
|------------------------------------|--|
| 22-23                              | ESY & Summer School: Jun 12-Jul 7, 2023  |
| 23-24                              | ESY & Summer School: Jun 17-Jul 14, 2024 |
| Regular School Schedule            |  |
| ASL Special Event Minimum Day      |  |
| AGLA Special Event Minimum Day     |  |
| ASL/AGLA Special Event Minimum Day |  |

| September '23 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| October '23 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 |
| 29          | 30 | 31 |    |    |    |    |

| November '23 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 |    |    |

| No School Days                          |  |
|---|--|
| Holidays/Breaks                         |  |
| New Teacher Prof. Development-No School |  |
| Teacher Prof. Development-No School     |  |

| December '23 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

| January '24 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             | 1  | 2  | 3  | 4  | 5  | 6  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 |    |    |    |

| February '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 |    |

| Staff Dates         |                      |
|---------------------|----------------------|
| 8/7/2022 - 8/8/2023 | New Staff PD         |
| 8/9/2023            | Veteran Staff Return |
| 9/22/2023           | Teacher PD-No School |
| 10/27/2023          | Teacher PD-No School |
| 2/16/2024           | Teacher PD-No School |
| 5/3/2024            | Teacher PD-No School |
| 6/6/2024            | Staff Last Day       |

| March '24 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    |    |    | 1  | 2  |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 |
| 31        |    |    |    |    |    |    |

| April '24 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

| May '24 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | Sa |
|         |    |    | 1  | 2  | 3  | 4  |
| 5       | 6  | 7  | 8  | 9  | 10 | 11 |
| 12      | 13 | 14 | 15 | 16 | 17 | 18 |
| 19      | 20 | 21 | 22 | 23 | 24 | 25 |
| 26      | 27 | 28 | 29 | 30 | 31 |    |

| Important Dates   |                        |
|-------------------|------------------------|
| 8/16/2023         | First Day of School    |
| 9/4/2023          | Labor Day              |
| 11/10/2023        | Veterans Day           |
| 11/20-24/2023     | Fall Break             |
| 12/21/23-1/5/2024 | Winter Break           |
| 1/15/2024         | Martin Luther King Day |
| 2/19/2024         | President's Day        |
| 03/25-4/5/2024    | Spring Break           |
| 3/31/2024         | Cesar Chavez Day       |
| 5/27/2024         | Memorial Day           |
| 6/3/2024          | Senior Graduation      |
| 6/4/2024          | 8th Grade Promotion    |
| 6/5/2024          | 5th Grade Culmination  |
| 6/5/24            | Last Day of School     |
| 6/19/2024         | Juneteenth             |

| June '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

| July '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |



## 2023-2024 Important Dates

|                             |  |
|-----------------------------|--|
| August 7, 2023              | TK-5 New Student/Family Orientation (ASL)                |
| August 10, 2023             | TK/K New Student/Family Orientation (ASL)                |
| <b>August 16, 2023</b>      | <b>Opening Day of School - Students Return</b>           |
| August 29, 2023             | TK-2 Back to School Night (ASL)                          |
| August 30, 2023             | 3-5 Back to School Night (ASL)                           |
| August 31, 2023             | MS/HS Back to School Night (AGLA)                        |
| <b>September 4, 2023</b>    | <b>Labor Day Nat'l Holiday - No School</b>               |
| <b>September 22, 2023</b>   | <b>Staff Professional Development - No School</b>        |
| October 2-4, 2023           | Elementary Triads (ASL) Minimum Day                      |
| October 26, 2022            | MS/HS Student Led Conference (SLC) (AGLA) Minimum Day    |
| <b>October 27, 2023</b>     | <b>Staff Professional Development - No School</b>        |
| <b>November 10, 2023</b>    | <b>Veterans Day Nat'l Holiday - No School</b>            |
| <b>November 20-24, 2023</b> | <b>Fall Break</b>  |
| December 15, 2023           | AGLA Report Cards Distributed                            |
| December 18-19, 2023        | Celebration of Learning (COL) ASL Minimum Day            |
| December 20, 2023           | ASL Progress Reports Distributed                         |
| December 20, 2023           | MS/HS Celebration of Learning (COL) AGLA Minimum Day     |
| December 20, 2023           | End of First Semester                                    |
| <b>December 21, 2023</b>    | <b>Start of Winter Break</b>                             |
| <b>January 8, 2024</b>      | <b>Return to School from Winter Break</b>                |
| <b>January 15, 2024</b>     | <b>Martin Luther King, Jr. Nat'l Holiday - No School</b> |
| <b>February 16, 2024</b>    | <b>Staff Professional Development - No School</b>        |
| <b>February 19, 2024</b>    | <b>Presidents' Day Nat'l Holiday - No School</b>         |
| March 18-19, 2024           | TK-5 Student Led Conference (SLC) (ASL) Minimum Day      |
| March 22, 2024              | ASL Progress Reports Distributed                         |
| March 20, 2024              | MS & HS Student Led Conference (SLC) (AGLA) Minimum Day  |
| <b>March 25, 2024</b>       | <b>Start of Spring Break</b>                             |
| <b>April 8, 2024</b>        | <b>Return to School from Spring Break</b>                |
| <b>May 3, 2024</b>          | <b>Staff Professional Development - No School</b>        |
| May 20-21, 2024             | Celebration of Learning (COL) (ASL) Minimum Day          |
| May 22, 2024                | Celebration of Learning (COL) (AGLA) Minimum Day         |
| <b>May 27, 2024</b>         | <b>Memorial Day - No School</b>                          |
| May 31, 2024                | Senior Boards (AGLA)                                     |
| June 3, 2024                | 12th Grade Graduation (AGLA)                             |
| June 3, 2024                | 8th Grade Promotion (AGLA)                               |
| June 5, 2024                | 5th Grade Culmination (ASL) Minimum Day                  |
| <b>June 5, 2024</b>         | <b>Last Day of School for Students Minimum Day</b>       |
| June 5, 2024                | AGLA Report Cards Distributed                            |

# Aveson Global Leadership Academy 2023-24 Calendar - 176 days (pending board approval)

| June '23 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 |    |

| July '23 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| August '23 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 | 31 |    |    |

| School Day Information             |  |
|------------------------------------|--|
| 22-23                              | ESY & Summer School: Jun 12-Jul 7, 2023  |
| 23-24                              | ESY & Summer School: Jun 17-Jul 14, 2024 |
| Regular School Schedule            |  |
| ASL Special Event Minimum Day      |  |
| AGLA Special Event Minimum Day     |  |
| ASL/AGLA Special Event Minimum Day |  |

| September '23 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| October '23 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 |
| 29          | 30 | 31 |    |    |    |    |

| November '23 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 |    |    |

| No School Days                          |  |
|---|--|
| Holidays/Breaks                         |  |
| New Teacher Prof. Development-No School |  |
| Teacher Prof. Development-No School     |  |

| December '23 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

| January '24 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             | 1  | 2  | 3  | 4  | 5  | 6  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 |    |    |    |

| February '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 |    |

| Staff Dates         |                      |
|---------------------|----------------------|
| 8/7/2022 - 8/8/2023 | New Staff PD         |
| 8/9/2023            | Veteran Staff Return |
| 9/22/2023           | Teacher PD-No School |
| 10/27/2023          | Teacher PD-No School |
| 2/16/2024           | Teacher PD-No School |
| 5/3/2024            | Teacher PD-No School |
| 6/6/2024            | Staff Last Day       |

| March '24 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    |    |    | 1  | 2  |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 |
| 31        |    |    |    |    |    |    |

| April '24 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

| May '24 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | Sa |
|         |    |    | 1  | 2  | 3  | 4  |
| 5       | 6  | 7  | 8  | 9  | 10 | 11 |
| 12      | 13 | 14 | 15 | 16 | 17 | 18 |
| 19      | 20 | 21 | 22 | 23 | 24 | 25 |
| 26      | 27 | 28 | 29 | 30 | 31 |    |

| Important Dates   |                        |
|-------------------|------------------------|
| 8/16/2023         | First Day of School    |
| 9/4/2023          | Labor Day              |
| 11/10/2023        | Veterans Day           |
| 11/20-24/2023     | Fall Break             |
| 12/21/23-1/5/2024 | Winter Break           |
| 1/15/2024         | Martin Luther King Day |
| 2/19/2024         | President's Day        |
| 03/25-4/5/2024    | Spring Break           |
| 3/31/2024         | Cesar Chavez Day       |
| 5/27/2024         | Memorial Day           |
| 6/10/2024         | Last Day of School     |
| 6/3/2024          | Senior Graduation      |
| 6/4/2024          | 8th Grade Promotion    |
| 6/5/2024          | 5th Grade Culmination  |
| 6/19/2024         | Juneteenth             |

| June '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

| July '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

RESOLUTION NO. \_\_\_\_\_

*Resolution of the Board of Directors of Aveson Schools  
for Authorization of Teaching Assignments  
for the 2023-24 School Year*

**WHEREAS**, Education Code Section 47605(l)(1) provides that “[t]eachers in charter schools shall hold the Commission on Teacher Credentialing certificate, permit, or other document required for the teacher’s certificated assignment,” and, in the alternative, that “[a] governing body of a direct-funded charter school may use local assignment options authorized in statute and regulations for the purpose of legally assigning certificated teachers, in accordance with all of the requirements of the applicable statutes or regulations in the same manner as a governing board of a school district;” and

**WHEREAS**, Aveson Schools (the “Charter School”) is a direct-funded charter school and thus, its Governing Board, as the Charter School’s governing body, may authorize the Charter School to utilize local assignment options for the purpose of legally assigning certificated teachers to teach classes/courses beyond the subjects and classes specifically authorized by their certification; and

**WHEREAS**, Education Code Section 44256(b) provides one such local assignment option, that by resolution, the governing board of a school district (and by extension through Education Code Section 47605(l)(1), the governing boards of charter schools), may authorize the holder of a Multiple Subject Teaching Credential or a Standard Elementary Credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in each subject to be taught. The authorization shall be with the teacher's consent; and

**WHEREAS**, Education Code Section 44258.2 provides a local assignment option, that the governing board of a school district (and by extension through Education Code Section 47605(l)(1), the governing boards of charter schools), may authorize the holder of a Single Teaching Credential or a Standard Secondary Teaching Credential to teach any subject to a given class or group of students in grades 6 to 8, inclusive, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in the subject to which he or she is assigned. The authorization shall be with the teacher’s consent; and

**WHEREAS**, Education Code Section 44258.3 provides a local assignment option allowing school districts (and by extension through Education Code Section 47605(l)(1), charter schools) further flexibility for assigning teachers, which states:

- (a) The governing board of a [charter school] may assign the holder of a credential, other than an emergency permit, to teach any subjects in departmentalized classes in kindergarten or any of grades 1 to 12, inclusive, provided that the governing board verifies, prior to making the assignment,

that the teacher has adequate knowledge of each subject to be taught and the teacher consents to that assignment. The governing board shall adopt policies and procedures for the purpose of verifying the adequacy of subject knowledge on the part of each of those teachers. The governing board shall involve subject matter specialists in the subjects commonly taught in the [charter school] in the development and implementation of the policies and procedures, and shall include in those policies and procedures both of the following:

- (1) One or more of the following ways to assess subject matter competence: observation by subject matter specialists, as defined in [Education Code Section 44258.3(d)]; oral interviews; demonstration lessons; presentation of curricular portfolios; and written examinations.
  - (2) Specific criteria and standards for verifying adequacy of subject matter knowledge using any of the methods in paragraph (1) [immediately above]. The criteria shall include, but need not be limited to, evidence of the candidate's knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject to be taught and the specific content of the course of study in the school district for the subject, at the grade level to be taught.
- (b) Teaching assignments made pursuant to this section shall be valid only in that [charter school]. The Executive Director, or other appropriate administrator, shall notify the exclusive representative of the certificated employees for that school district, as provided under Chapter 10.7 (commencing with Section 3540) of Division 4 of Title 1 of the Government Code, of each instance in which a teacher is assigned to teach classes pursuant to this section. ...
- ....
- (d) For the purposes of this section, "subject matter specialists" are mentor teachers, curriculum specialists, resource teachers, classroom teachers certified to teach a subject, staff to regionally subject matter projects or curriculum institutes, or college faculty.

**WHEREAS**, Education Code Section 44258.7(c)-(d) provides a local assignment option, that the governing board of a school district (and by extension through Education Code Section 47605(1)(1), the governing boards of charter schools), may authorize a teacher employed on a full-time basis who teachers any of grades 6 to 12, inclusive, and who has special skills and preparation outside of his or her credential authorization, with his or her consent, to be assigned to teach an elective course in the area of the special skills or preparation, provided that the assignment is first approved by a committee on assignments;

**WHEREAS**, Education Code Section 44263 provides a local assignment option, that the governing board of a school district (and by extension through Education Code Section

47605(1)(1), the governing boards of charter schools), may authorize a teacher licensed pursuant to Education Code Section 44250, *et seq.* to teach a single subject class in which the teacher has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if the teacher holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Education Code Section 44314; and

**WHEREAS**, the Governing Board of the Charter School has adopted, through its Policy Regarding Assignment of Teachers and Use of Local Assignment Options (Policy # [fill in] policies and procedures for the purpose of verifying qualification for and compliance with the foregoing local assignment options provided under Education Code Sections [INSERT APPLICABLE SECTION(S)]; and

**WHEREAS**, Education Code Section 47605.4 provides that “[n]otwithstanding subdivision (1) of Section 47605, teachers employed by charter schools during the 2019–20 school year shall have until July 1, 2025, to obtain the certificate required for the teacher’s certificated assignment,” and [INSERT TEACHER NAMES] were employed by the Charter School during the 2019-20 school year and are thus not required to hold a certification in their respective area of assignment, nevertheless, the Charter School desires to affirm the statutory basis for their assignments, going forward, under the local assignment options provided in the Education Code; and

**WHEREAS**, the Executive Director of the Charter School has presented the Governing Board with sufficient evidence, attached hereto, that [INSERT TEACHER NAMES] qualify for assignment under a local assignment option.

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Education Code Section 47605(1)(1) the Governing Board of the Charter School approves the following teaching assignments in accordance with Education Code Sections [INSERT APPLICABLE SECTION(S)] for the school year 2023-2024:

| <u>NAME</u>   | <u>SUBJECT TO BE TAUGHT</u> | <u>LEGAL AUTHORITY</u>      |
|---------------|-----------------------------|-----------------------------|
| [INSERT NAME] | [INSERT SUBJECT]            | Sections [INSERT SECTION #] |
| [INSERT NAME] | [INSERT SUBJECT]            | Sections [INSERT SECTION #] |

**BE IT FURTHER RESOLVED** that the Executive Director, or their designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this resolution.

*Approved this [ ] day of [ ], 2023*

Ayes:

Nos:

Abstentions:

---

Printed Name:  
Title: Secretary of the Governing Board



*Policy Regarding Assignment of Teachers and Use of Local Assignment Options*

**Background**

Pursuant to Education Code Sections 44256, 44258.2, 44258.3, 44258.7(c)-(d), and 44263 as made applicable to charter schools by Education Code Section 47605(l)(1), Aveson Schools (the “Charter School”) may assign a teacher, with their consent, to a position outside their credential authorization in accordance with the local teaching assignment options described in the California Commission on Teacher Credentialing’s Administrator’s Assignment Manual. Such assignments shall be annually approved by the Charter School’s Board of Directors by resolution. This policy, and the procedures contained herein, describe the protocols under which the Charter School will exercise local assignment options under one or more of five different scenarios, on a case-by-case basis for each local assignment.

**(1) Assignment Under Education Code Section 44256**

*Assignment based on completion of sufficient coursework in the subject to be taught.*

Education Code Sections 47605(l)(1) and 44256(b) together provide that the Charter School’s Board of Directors, by resolution, may authorize the holder of a Multiple Subject Teaching Credential or a Standard Elementary Teaching Credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in each subject to be taught. Such authorization shall be with the teacher’s consent.

The Executive Director of the Charter School may recommend an assignment pursuant to these provisions upon verification that the teacher completed the required coursework in the subject of their proposed assignment, which shall be documented using the template attached to this policy as Exhibit A, and presented to the Board of Directors for approval of the assignment by resolution.

**(2) Assignment Under Education Code Section 44258.2**

*Assignment based on completion of sufficient coursework in the subject to be taught.*

Education Code Sections 47605(l)(1) and 44258.2 together provide that the Charter School’s Board of Directors, by action of the Board of Directors, may assign the holder of a Single Subject Teaching Credential or a Standard Secondary Teaching Credential to teach classes in grades 5 to 8, inclusive if the teacher has a minimum of 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in the subject to which the teacher is assigned. Such authorization shall be with the teacher’s consent.

The Executive Director of the Charter School may recommend an assignment pursuant to these provisions upon verification that the teacher completed the required coursework in the subject of their proposed assignment, which shall be documented using the template attached to this policy as Exhibit A, and presented to the Board of Directors for approval of the assignment by resolution.


**(3) Assignment Under Education Code Section 44258.3**

*Assignment based on subject matter knowledge.*

Education Code Sections 47605(1)(1) and 44258.3 together provide that any holder of a credential may be assigned, with their consent, to teach departmentalized classes in grades K-12 regardless of the designations on their teaching credential, provided that their subject matter knowledge is verified prior to the assignment.

Prior to utilizing this assignment option, Education Code Section 44258.3 requires the Charter School to develop, adopt, and implement procedures for verifying the teacher's subject matter knowledge with the involvement of appropriate subject matter specialists. The following procedures are intended to provide for the implementation of this assignment option:

1. The Executive Director identifies a subject-matter assignment need at the Charter School.
2. The Executive Director determines whether any existing staff have the appropriate credential and are interested in the assignment, or whether the local assignment option under Education Code Section 44258.3 or a different statute or regulation should be used.
3. The Executive Director identifies a consenting teacher for possible assignment pursuant to Education Code Section 44258.3 or a different statute or regulation, or a teacher may request to fill the assignment.
4. If it is determined that the local assignment option under Education Code Section 44258.3 should be used, the Executive Director shall collect information and documents from the teacher regarding the teacher's qualifications for the assignment and subject matter knowledge related thereto, including, but not limited to, resumes, school transcripts, professional development certificates, syllabi from completed courses, sample lesson plans, test scores, teaching evaluations, self-evaluations, and any other documentation evidencing subject matter knowledge.
5. The Executive Director shall assemble a review panel to evaluate the proposed assignment, which will consist of the Executive Director, and subject matter specialists as that term is used in Education Code Section 44258.3(d): "mentor teachers, curriculum specialists, resource teachers, classroom teachers certified to teach a subject, staff to regional subject matter projects or curriculum institutes, or college faculty" (the "Assignment Review Panel").
6. This Assignment Review Panel shall conduct an assessment of the teacher's fitness for the proposed assignment in accordance with Education Code Section 44258.3; i.e., the assessment process must determine evidence of the teacher's knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject to be taught and the specific content of the course of study for the subject, at the grade level(s) to be taught.



The Assignment Review Panel shall set the specific criteria for verifying the adequacy of subject matter knowledge based on how competency is customarily determined in a given subject area. The teacher's knowledge will be assessed based on the state standards applicable to the subject area of the proposed assignment, and if there are none for the subject, other standards customarily referenced by teachers in that discipline as determined by the subject matter specialists on the Assignment Review Panel.

One or more of the following methods may be used in this review:

- Successful prior teaching experience of the subject
- Successful completion of intensive professional development in the subject to be taught
- Review of a curricular portfolio containing evidence of demonstrated knowledge
- Results of an oral interview
- Successful completion of college or university course work in the subject
- Passage of an examination related to the course, grade level and state framework for the subject to be taught
- Observation of the teacher in the subject and grade level(s) currently being taught by a subject matter specialist
- Observation of a demonstration lesson in the subject to be taught at the grade level to be taught
- Successful prior work experience in the content area
- Proof of professional performance in the content area

7. The Assignment Review Panel shall make a final disposition on whether to recommend that a teacher be assigned under Education Code Section 44258.3. If the recommendation is in favor of the assignment, the Executive Director shall prepare a report using the template attached as Exhibit A, and present it to the Board of Directors of the Charter School for approval of the assignment by resolution.

The Executive Director, or their designee, shall be responsible for all reporting requirements and notification requirements that may exist with respect to utilization of this local assignment option.

**(4) Assignment Under Education Code Section 44258.7(c)-(d)**

*Assignment based on special skills or preparation.*

Education Code Sections 47605(l)(1) and 44258.7(c)-(d) together provide that a teacher employed on a full-time basis who teaches any of grades K to 12, inclusive, and who has special skills and preparation outside of his or her credential authorization may, with his or her consent, be assigned to teach an elective course in the area of the special skills or preparation, provided that the assignment is first approved by a committee on assignments. An "elective course" is a course other than English, mathematics, science, or social studies. The membership of the committee on assignments shall include an equal number of teachers, selected by teachers, and school administrators, selected by school administrators.

Assignments approved by the committee on assignments shall be for a maximum of one school year, but may be extended by action of the committee upon application of the Executive Director and the affected teacher. All initial assignments or extensions shall be approved prior to the assignment or extension.

If the Charter School makes assignments under Section 44258.7 (c)-(d), the Charter School shall submit a plan to the County Superintendent of Schools which shall include, but need not be limited to, the following:

- Statements signed by the Executive Director and Board President, approving establishment of the committee;
- Procedures for selection of the committee membership;
- Terms of office for committee members; and
- Criteria for determining teachers' qualifications for these assignments.

**(5) Assignment Under Education Code Section 44263**

*Assignment to Teach a Single Subject Class Based on Coursework.*

Education Code Sections 47605(1)(1) and 44263 together provide that the Charter School's Board of Directors, by resolution, may assign a teacher licensed pursuant to Education Code Section 44250, *et seq.* to teach a single subject class in which the teacher has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if the teacher holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Education Code Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The Board of Directors by resolution shall provide specific authorization for the assignment. The authorization of the Board of Directors shall remain valid for one year and may be renewed annually. Such authorization shall be with the teacher's consent.

The Executive Director of the Charter School may recommend an assignment pursuant to these provisions upon verification that the teacher completed the required coursework in the subject of their proposed assignment, which shall be documented using the template attached to this policy as Exhibit A, and presented to the Board of Directors for approval of the assignment by resolution.

## **Exhibit A**

### Template Form for Verifying Eligibility for Use of Local Assignment Option and Obtaining Teacher Consent

**Verification of Eligibility for  
Use of Local Assignment Option and  
Teacher Consent**

In accordance with Education Code Section(s) indicated below and the Charter School's *Policy Regarding Assignment of Teachers and Use of Local Assignment Options*, the Executive Director, with approval of the Charter School's Board of Directors, may assign teachers who hold self-contained classroom credentials, with their consent, to teach departmentalized classes. Prior to the assignment of teachers to departmentalized classes, the Executive Director shall verify the teacher's eligibility for the assignment pursuant to the grounds for qualification that follow.

Teacher Name: \_\_\_\_\_

Existing Credential Type(s): \_\_\_\_\_

Proposed Assignment (course/class name(s)): \_\_\_\_\_

School Year of Assignment: \_\_\_\_\_



**(1) Assignment Under Education Code Section 44256**

*Assignment based on completion of sufficient coursework in the subject to be taught.*

(Check if applicable)

| <b><u>Requirement</u></b>  | <b><u>Evidence</u></b> |
|--|------------------------|
| Completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in each subject to be taught. |                        |

**(2) Assignment Under Education Code Section 44258.2**

*Assignment based on completion of sufficient coursework in the subject to be taught.*

(Check if applicable)

| <b><u>Requirement</u></b>   | <b><u>Evidence</u></b> |
|---|------------------------|
| Completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in the subject to which the teacher is assigned. |                        |





**(3) Assignment Under Education Code Section 44258.3**  
*Assignment based on subject matter knowledge.*

[ ] (Check if applicable)

**Members of the Assignment Review Panel (must include at least one subject matter expert):**

| <u>Name</u> | <u>Title</u> | <u>Expertise</u> |
|-------------|--------------|------------------|
|             |              |                  |
|             |              |                  |
|             |              |                  |
|             |              |                  |

*Assessment of Adequacy of Subject-Matter Knowledge*

**A. Criteria and standards used to verify the adequacy of subject matter knowledge (i.e., applicable state standards and standards for assessing teacher competency in the subject area):**

**[Fill in]**

**B. Methods used to assess the teacher for subject matter competency (check and describe each as applicable):**

| <input checked="" type="checkbox"/> | <u>Method</u>  | <u>Describe</u> |
|-------------------------------------|--|-----------------|
| <input type="checkbox"/>            | Successful prior teaching experience of the subject  |                 |
| <input type="checkbox"/>            | Successful completion of intensive professional development in the subject to be taught                            |                 |
| <input type="checkbox"/>            | Review of a curricular portfolio containing evidence of demonstrated knowledge                                     |                 |
| <input type="checkbox"/>            | Results of an oral interview   |                 |
| <input type="checkbox"/>            | Successful completion of college or university course work in the subject  |                 |
| <input type="checkbox"/>            | Passage of an examination related to the course, grade level and state framework for the subject to be taught      |                 |
| <input type="checkbox"/>            | Observation of the teacher in the subject and grade level(s) currently being taught by a subject matter specialist |                 |
| <input type="checkbox"/>            | Observation of a demonstration lesson in the subject to be taught at the grade level to be taught                  |                 |
| <input type="checkbox"/>            | Successful prior work experience in the content area   |                 |

|  |   |  |
|--|---|--|
|  | Proof of professional performance in the content area |  |
|  | Other (specify)                                       |  |

**C. Based on information gathered using the above methods, and in light of the identified standards and criteria, summarize evidence of teacher’s knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject to be taught and the specific content of the course of study for the subject, at the grade level(s) to be taught:**

**[Fill in]**

**Recommendations of the Assignment Review Panel [describe whether the teacher is recommended for the assignment, and whether the assignment is subject to any conditions]:**



**(4) Assignment Under Education Code Section 44258.7(c)-(d)**  
*Assignment based on special skills or preparation.*

[ ] (Check if applicable)

**Plan Submitted to the County Superintendent of Schools:**

We, [INSERT NAMES], are the Executive Director and Board President, respectively, and approve the establishment of the committee on assignments at the Charter School for purposes of making assignments under Education Code Section 44258.7(c)-(d).

The procedures for selection of the committee membership is as follows:

[Fill in]

The terms of office for the members of the committee on assignments is as follows:

[Fill in]

The criteria for determining teachers' qualifications for assignments under Education Code Section 44258.7(c)-(d) are as follows:

[Fill in]

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
President of the Board

**(5) Assignment Under Education Code Section 44263**  
*Assignment to Teach a Single Subject Class Based on Coursework.*

[ ] (Check if applicable)

| <b><u>Requirement</u></b>   | <b><u>Evidence</u></b> |
|---|------------------------|
| Completed at least 18 semester hours of coursework or 9 semester hours of upper division or graduate coursework or a multiple subject class if the teacher holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Education Code Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. |                        |



**Verification of Executive Director**  
(Check statement as applicable)

[ ] **(1) Assignment Recommended Under Education Code Section 44256:** I hereby certify that the above named teacher has completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in each subject to be taught. All supporting documentation has been filed in the teacher’s personnel file.

[ ] **(2) Assignment Recommended Under Education Code Section 44258.2:** I hereby certify that the above named teacher has completed at least 12 semester units, or 6 upper division or graduate units, of course work at an accredited institution in the subject to which the teacher is assigned. All supporting documentation has been filed in the teacher’s personnel file.

[ ] **(3) Assignment Recommended Under Education Code Section 44258.3:** I hereby certify that pursuant to the findings and recommendations of the Assignment Review Panel, the above named teacher has been assessed for their competency in the subject matter proposed for assignment and has attained subject matter competency as indicated above. All supporting documentation has been filed in the teacher’s personnel file.

If assignment is subject to conditions, e.g., adherence to a professional growth plan, describe:

**[Fill in]**

[ ] **(4) Assignment Under Education Code Section 44258.7(c)-(d):** I hereby certify that pursuant to the approval by a committee on assignments, the above named teacher has been assessed for their special skills and preparation outside of his or her credential authorization for assignment to teach an elective course in the area of the special skills or preparation. All supporting documentation has been filed in the teacher’s personnel file.

[ ] **(5) Assignment Under Education Code Section 44263:** I hereby certify that the above named teacher has completed at least 18 semester hours of coursework or 9 semester hours of upper division or graduate coursework or a multiple subject class if the teacher holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Education Code Section 44314 to teach a single subject class. All supporting documentation has been filed in the teacher’s personnel file.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director

**Teacher Consent**

I hereby consent to the assignment as stated above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Teacher

| TK/KINDERGARTEN                         |               |          |                |      |        |          |            |
|---|---------------|----------|----------------|------|--------|----------|------------|
| Day Types                               | A             | B        | C              | D    | TOTALS | REQUIRED | DIFFERENCE |
| Day Description                         | Regular TWThF | Mon      | Shortened Days |      |        |          |            |
| Total Number of Days                    | 137           | 33       | 6              |      | 176    | 175      | 1          |
| Start Time                              | 8:15 AM       | 8:15 AM  | 8:15 AM        |      |        |          |            |
| End Time                                | 2:20 PM       | 12:20 PM | 12:20 PM       |      |        |          |            |
| Excess Passing Time Minutes             |               |          |                |      | 0      |          |            |
| Recess Duration                         | 20            | 20       | 20             |      | 60     |          |            |
| Lunch Duration [Including Passing Time] | 40            | 40       | 40             |      | 120    |          |            |
| Total Number of Hours                   | 6:05          | 4:05     | 4:05           | 0:00 | 14:15  |          |            |
| Total Daily Number of Minutes           | 365           | 245      | 245            | 0    | 855    |          |            |
| Actual Daily Instructional Minutes      | 325           | 205      | 205            | 0    | 735    |          |            |
| Annual Number of Minutes                | 44525         | 6765     | 1230           | 0    | 52520  | 36000    | 16520      |
| GRADES 1 - 2                            |               |          |                |      |        |          |            |
| Day Types                               | A             | B        | C              | D    | TOTALS | REQUIRED | DIFFERENCE |
| Day Description                         | Regular MTThF | Mon      | Shortened Days |      |        |          |            |
| Total Number of Days                    | 137           | 33       | 6              |      | 176    | 175      | 1          |
| Start Time                              | 8:15 AM       | 8:15 AM  | 8:15 AM        |      |        |          |            |
| End Time                                | 2:35 PM       | 12:35 PM | 12:35 PM       |      |        |          |            |
| Excess Passing Time Minutes             |               |          |                |      | 0      |          |            |
| Recess Duration                         | 20            | 20       | 20             | 0    | 60     |          |            |
| Lunch Duration [Including Passing Time] | 40            | 40       | 40             |      | 120    |          |            |
| Total Number of Hours                   | 6:20          | 4:20     | 4:20           | 0:00 | 15:00  |          |            |
| Total Daily Number of Minutes           | 380           | 260      | 260            | 0    | 900    |          |            |
| Actual Daily Instructional Minutes      | 340           | 220      | 220            | 0    | 780    |          |            |
| Annual Number of Minutes                | 46580         | 7260     | 1320           | 0    | 55160  | 50400    | 4760       |
| GRADE 3                                 |               |          |                |      |        |          |            |
| Day Types                               | A             | B        | C              | D    | TOTALS | REQUIRED | DIFFERENCE |
| Day Description                         | Regular TWThF | Mon      | Shortened Days |      |        |          |            |
| Total Number of Days                    | 137           | 33       | 6              |      | 176    | 175      | 1          |
| Start Time                              | 8:15 AM       | 8:15 AM  | 8:15 AM        |      |        |          |            |
| End Time                                | 2:50 PM       | 12:50 PM | 12:50 PM       |      |        |          |            |
| Excess Passing Time Minutes             |               |          |                |      | 0      |          |            |
| Recess Duration                         | 20            | 20       | 20             |      | 60     |          |            |
| Lunch Duration [Including Passing Time] | 40            | 40       | 40             |      | 120    |          |            |
| Total Number of Hours                   | 6:35          | 4:35     | 4:35           | 0:00 | 15:45  |          |            |

|                                    |       |      |      |   |       |       |      |
|------------------------------------|-------|------|------|---|-------|-------|------|
| Total Daily Number of Minutes      | 395   | 275  | 275  | 0 | 945   |       |      |
| Actual Daily Instructional Minutes | 355   | 235  | 235  | 0 | 825   |       |      |
| Annual Number of Minutes           | 48635 | 7755 | 1410 | 0 | 57800 | 50400 | 7400 |

GRADES 4 - 5

| Day Types                               | A             | B        | C              | D    | TOTALS | REQUIRED | DIFFERENCE |
|---|---------------|----------|----------------|------|--------|----------|------------|
| Day Description                         | Regular TWThF | Mon      | Shortened Days |      |        |          |            |
| Total Number of Days                    | 137           | 33       | 6              |      | 176    | 175      | 1          |
| Start Time                              | 8:15 AM       | 8:15 AM  | 8:15 AM        |      |        |          |            |
| End Time                                | 2:50 PM       | 12:50 PM | 12:50 PM       |      |        |          |            |
| Excess Passing Time Minutes             |               |          |                |      | 0      |          |            |
| Recess Duration                         | 20            | 20       | 20             | 0    | 60     |          |            |
| Lunch Duration [Including Passing Time] | 40            | 40       | 40             |      | 120    |          |            |
| Total Number of Hours                   | 6:35          | 4:35     | 4:35           | 0:00 | 15:45  |          |            |
| Total Daily Number of Minutes           | 395           | 275      | 275            | 0    | 945    |          |            |
| Actual Daily Instructional Minutes      | 355           | 235      | 235            | 0    | 825    |          |            |
| Annual Number of Minutes                | 48635         | 7755     | 1410           | 0    | 57800  | 54000    | 3800       |

GRADE 6

| Day Types                               | A              | B             | C         | D           | TOTALS | REQUIRED | DIFFERENCE |
|---|----------------|---------------|-----------|-------------|--------|----------|------------|
| Day Description                         | Regular MTWThF | Special MTWTh | Special F | Shortened W |        |          |            |
| Total Number of Days                    | 171            | 5             | 0         | 0           | 176    | 175      | 1          |
| Start Time                              | 8:30 AM        | 8:30 AM       | 8:30 AM   | 8:15 AM     |        |          |            |
| End Time                                | 3:32 PM        | 1:00 PM       | 3:32 PM   | 12:55 PM    |        |          |            |
| Excess Passing Time Minutes             |                |               |           |             |        |          |            |
| Recess Duration                         | 15             | 15            | 15        | 15          |        |          |            |
| Lunch Duration [Including Passing Time] | 35             | 35            | 30        | 30          |        |          |            |
| Total Number of Hours                   | 7:02           | 4:30          | 7:02      | 4:40        | 23:14  |          |            |
| Total Daily Number of Minutes           | 422            | 270           | 422       | 280         | 1394   |          |            |
| Actual Daily Instructional Minutes      | 387            | 235           | 392       | 250         | 1264   |          |            |
| Annual Number of Minutes                | 66177          | 1175          | 0         | 0           | 67352  | 54000    | 13352      |

GRADES 7 & 8

| Day Types            | A              | B             | C         | D           | TOTALS | REQUIRED | DIFFERENCE |
|----------------------|----------------|---------------|-----------|-------------|--------|----------|------------|
| Day Description      | Regular MTWThF | Special MTWTh | Special F | Shortened W |        |          |            |
| Total Number of Days | 171            | 5             | 0         | 0           | 176    | 175      | 1          |
| Start Time           | 8:30 AM        | 8:30 AM       | 8:30 AM   | 8:15 AM     |        |          |            |
| End Time             | 3:32 PM        | 1:00 PM       | 3:32 PM   | 12:55 PM    |        |          |            |

|  |                |               |           |             |       |       |       |
|--|----------------|---------------|-----------|-------------|-------|-------|-------|
| <b>Excess Passing Time Minutes</b>             |                |               |           |             |       |       |       |
| <b>Recess Duration</b>                         | 15             | 15            | 15        | 15          |       |       |       |
| <b>Lunch Duration [Including Passing Time]</b> | 35             | 35            | 30        | 30          |       |       |       |
| <b>Total Number of Hours</b>                   | 7:02           | 4:30          | 7:02      | 4:40        | 23:14 |       |       |
| <b>Total Daily Number of Minutes</b>           | 422            | 270           | 422       | 280         | 1394  |       |       |
| <b>Actual Daily Instructional Minutes</b>      | 387            | 235           | 392       | 250         | 1264  |       |       |
| <b>Annual Number of Minutes</b>                | 66177          | 1175          | 0         | 0           | 67352 | 54000 | 13352 |
| <b>GRADES 9 - 12</b>                           |                |               |           |             |       |       |       |
| <b>Day Types</b>                               |                |               |           |             |       |       |       |
| <b>Day Description</b>                         | Regular MTWThF | Special MTWTh | Special F | Shortened W |       |       |       |
| <b>Total Number of Days</b>                    | 171            | 5             | 0         | 0           | 176   | 175   | 1     |
| <b>Start Time</b>                              | 8:30 AM        | 8:30 AM       | 8:30 AM   | 8:15 AM     |       |       |       |
| <b>End Time</b>                                | 3:32 PM        | 1:00 PM       | 3:32 PM   | 12:55 PM    |       |       |       |
| <b>Excess Passing Time Minutes</b>             |                |               |           |             |       |       |       |
| <b>Recess Duration</b>                         | 15             | 15            | 15        | 15          |       |       |       |
| <b>Lunch Duration [Including Passing Time]</b> | 35             | 35            | 30        | 30          |       |       |       |
| <b>Total Number of Hours</b>                   | 7:02           | 4:30          | 7:02      | 4:40        | 23:14 |       |       |
| <b>Total Daily Number of Minutes</b>           | 422            | 270           | 422       | 280         | 1394  |       |       |
| <b>Actual Daily Instructional Minutes</b>      | 387            | 235           | 392       | 250         | 1264  |       |       |
| <b>Annual Number of Minutes</b>                | 66177          | 1175          | 0         | 0           | 67352 | 64800 | 2552  |





## **PROFESSIONAL DEVELOPMENT SERVICES CONTRACT - #231012-1**

This contract is made and entered into effective as of September 1, 2023 by and between the Oregon nonprofit corporation, Teachers Development Group, and Aveson Charter School (individually the "Party" and collectively the "Parties" to this Contract).

Teachers Development Group (the "Company") agrees to provide the professional development services (the "Services") described under Scope of Services below to Aveson Charter School (the "Contracting Agency"). Further, the Contracting Agency agrees to engage the Company to provide these Services, which will be led by one or more individuals who are members of the Company's team of accomplished mathematics educators (the "Consultant").

### **SCOPE OF SERVICES**

Mathematics consultation to include the following 8 days of service.

#### **Part 1: 231012A**

8 days - Team Meeting Studios

Grade level(s): pre-K - 12

Participants: Classroom Teachers, Instructional Coaches, Teacher Leaders, Special Educators, English Language Specialists, Principals, District Administrators

Site: Aveson School of Leaders

Requested Dates: September 21-22, October 26-27, 2023; February 15-16, May 2-3, 2024

### **TERM OF CONTRACT**

The term of this Contract (the "Term") will begin September 1, 2023 and will remain in full force and effect until the completion of the Services on or before the end of the Term, June 30, 2024, or by termination for other reasons as provided in this Contract.

### **COMPENSATION FOR SERVICES**

The Contracting Agency agrees to pay to the Company the total amount of: \$21,400.00, computed at \$2,675.00 per day x 8 billable service days.

### **Payment Conditions**

Due and payable as services are completed and within 30 days of receipt of an invoice from Company.

The Company will pay all travel-related expenses incurred by the Consultant for this service, except as described in the section of this Contract titled Schedule Changes by Contracting Agency.

### **MATERIALS AND SUPPLIES FOR SERVICES**

The Company will provide all necessary materials for participants.



## **SCHEDULE CHANGES**

### **Schedule Changes by Contracting Agency**

Except in emergency situations, the Contracting Agency will notify the Company about needed schedule changes a minimum of thirty (30) days in advance of a conflicted date and, when such advance notice is provided, there will be no charges to the Contracting Agency for the changes.

When the Contracting Agency determines that thirty (30) days notification is not possible because of inclement weather or other unexpected emergency conditions, then one of the following cases shall apply, depending on the relevant conditions:

(Case A) If sudden inclement weather or other unexpected emergency conditions require the cancellation/change of a scheduled service date less than thirty (30) days in advance of the scheduled service date and the Consultant needs to drive less than fifty (50) miles one way from home to reach the site, the Contracting Agency will notify the Company as soon as possible and there will be no charges to the Contracting Agency associated with the cancellation/change.

(Case B) If sudden inclement weather or other unexpected emergency conditions require the cancellation/change of a scheduled service date for a Consultant who is scheduled to travel by air to the site, and if the Company receives notification of the cancellation/change before the Consultant has departed for the site and less than thirty (30) days in advance of the scheduled service date, the Contracting Agency will reimburse the Company for receipted fees/costs associated with canceling and/or rescheduling the Consultant's air travel.

(Case C) If sudden inclement weather or other unexpected emergency conditions require cancellation/change of a scheduled service date and if the Company receives notification of the cancellation/change after a Consultant who is traveling by air or driving more than fifty (50) miles one way has either begun travel or arrived at the site and no services for the service cycle/visit have been completed, the Contracting Agency will pay the Company the cost of one-half day of services.

(Case D) If sudden inclement weather or other unexpected emergency conditions require a date cancellation/change and the Company receives notification after a portion of the services for the service cycle/visit have been completed, the Contracting Agency will pay the Company either the cost of one-half day of services or the pro-rated cost of the completed services, whichever is greater.

In all cases, the Company and Contracting Agency will work together to reschedule the services as soon as possible.

### **Schedule Changes by Company**

If illness, severe weather, or other emergency conditions prevents the Consultant from traveling and/or completing any portion of the Services as scheduled, the Company shall pay all related transportation change fees and other travel cancellation fees incurred by the Consultant. If any portion of the Services have been completed prior to the cancellation, the Contracting Agency shall pay the Company the pro-rated cost of the completed services.



## **CONFIDENTIALITY**

"Confidential Information" refers to any data or information relating to the business of the Contracting Agency which would reasonably be considered as proprietary to the Contracting Agency including, but not limited to, student, teacher, school, and/or district records that are not generally known and where the release of that Confidential Information could reasonably be expected to cause harm to the Contracting Agency or its constituents.

The Company will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Consultant has obtained, except as authorized by the Contracting Agency or as required by law. The obligations of confidentiality will apply during the Term of this Contract and will survive indefinitely upon termination of this Contract.

All written and oral information and material disclosed or provided by the Contracting Agency to the Company is Confidential Information, regardless of whether it was provided before or after the date of this Contract, and regardless of how it was provided to the Company.

## **INTELLECTUAL PROPERTY**

All intellectual property and related material (the "Intellectual Property") that is developed or produced by the Company during this Contract will be the property of the Company. The Contracting Agency is granted a non-exclusive limited-use license to use this Intellectual Property during the Term of the Contract.

Title, copyright, intellectual property rights, and distribution rights of the Intellectual Property remain exclusively with the Company.

## **RETURN OF PROPERTY**

Upon the expiration or termination of this Contract, the Company will return to the Contracting Agency any property, documentation, records, or Confidential Information which is the property of the Contracting Agency.

## **CAPACITY/INDEPENDENT CONTRACTOR**

In providing the Services under this Contract it is expressly agreed that the Company is acting as an independent contractor and not as an employee. The Company and the Contracting Agency acknowledge that this Contract does not create a partnership or joint venture between them, and is exclusively a contract for service. The Contracting Agency is not required to pay, or make any contributions to, any social security, local, state, or federal taxes, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension, or any other employee benefit for the Company during the Term. The Company is responsible for paying, and complying with reporting requirements for, all local, state, and federal taxes related to payments made to the Company under this Contract.

## **NOTICE**

All notices, requests, demands, or other communications required or permitted by the terms of this Contract will be given in writing to the Parties at the addresses shown on the signature page of this Contract, or to at such other address as either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served



personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight carrier.

### **INDEMNIFICATION**

Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees, and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Contract. This indemnification will survive the termination of this Contract.

### **MODIFICATION OF CONTRACT**

Any amendment or modification of this Contract or additional obligation assumed by either Party in connection with this Contract will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

### **ASSIGNMENT**

The Company will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Contract without the prior written consent of the Contracting Agency.

### **ENTIRE CONTRACT**

This Contract contains the entire understanding of the Parties regarding the subject matter of this Contract and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the Parties with respect to the subject matter of this Contract.

### **WAIVER**

The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Contract by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

### **SIGNATURES**

This Contract may be signed in counterparts. Electronic transmission of the signature page will be considered an original signature page. At the request of a party, the other party will confirm an electronically transmitted signature page by delivering an original signature page to the requesting party.

### **SIGNATURE PAGE FOLLOWS.**



**Signature Page**

Teachers Development Group Contract: 231012-1

Effective Date of Contract: September 1, 2023

In witness of their agreement, the parties listed below hereby agree to the contract conditions set forth above and have executed this Contract as of the effective date written above.

**Teachers Development Group**

2505 SE 11th Ave., Ste 313

Portland, Oregon 97202

By: \_\_\_\_\_

Jill A. Board, Executive Director of Program

**Aveson Charter School**

1919 Pinecrest Dr

Altadena, CA 91001

By (signature): \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

**Billing Information (please complete)**

Name of agency to be billed: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Name of person to whom invoices should be sent:

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Email address of each individual to whom a copy of the invoice should be sent:

\_\_\_\_\_

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Professional Development Contract #231012-1

Page 5 of 5

Between Teachers Development Group and Aveson Charter School

Date effective: September 1, 2023